



INSTITUTE of
Museum and Library
SERVICES

**Data File Documentation
Public Libraries Survey
Fiscal Year 2006**

November 2008

Project Teams

Institute of Museum and Library Services (IMLS), Office of Policy, Planning, Research, and Communication

Mamie Bittner
C. Arturo Manjarrez
Everett Henderson
Kim A. Miller

U.S. Census Bureau

Terri Craig
Suzanne Dorinski
Michael Freeman
Jennifer Keng
Loretta McKenzie
Patricia O'Shea
Cynthia Ramsey
Cindy Sheckells

Institute of Museum and Library Services

Dr. Anne-Imelda M. Radice, Director

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Contact Information

Institute of Museum and Library Services
1800 M Street NW, 9th Floor
Washington, DC 20036-5802
202-653-IMLS (4657)
www.ims.gov

Please direct questions about library statistics to LibraryStats@ims.gov.

Published: November 2008

This publication is only available online at www.ims.gov/statistics.

Citation

Miller, K., Manjarrez, C., Henderson, E., Craig, T., Dorinski, S., Freeman, M., Keng, J., McKenzie, L., O'Shea, P., Ramsey, C., Sheckells, C. (2008). *Data File: Public Libraries Survey: Fiscal Year 2006* (IMLS-2008-PLS-01). Institute of Museum and Library Services. Washington, DC

Cover Design: Ellen Arnold

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I. Introduction

The FY2006 Public Libraries Survey (PLS) is the result of a collaborative effort between the Institute of Museum and Library Services (IMLS) and the National Center for Education Statistics (NCES). On October 1, 2007 the survey was transferred from NCES to IMLS; hence it was collected by NCES, but it is being released by IMLS. Therefore, in this documentation there will be references to both IMLS and NCES.

The data file includes all public libraries identified by state library agencies in the 50 States, the District of Columbia, and the outlying areas of Guam, the Northern Mariana Islands, and the U.S. Virgin Islands. The reporting unit for the survey is the *administrative entity*, defined as the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. In this survey, the term public library means an administrative entity. The administrative entity may have a single outlet or multiple outlets (single- and multiple-outlet libraries that do not have a central outlet are listed in appendix E). The data for a multiple-outlet library are combined. The survey questionnaire is in appendix F--see item 203 in the Administrative Entity Data Element Definitions for the definition of a FSCS Public Library.

The FY 2006 PLS collected the following information:

- State characteristics data, including the reporting period starting and ending dates, the official state total population estimate, and the total unduplicated population of legal service areas for the state (see the survey questionnaire in appendix F, items 100-103). The state library agency reported these data on the "State Characteristics" record since they are not library-level data.
- Data on each public library, such as its name and address, population of legal service area, service outlets, collections, full-time-equivalent staff, and operating revenue and expenditures (see appendix F, items 150-651). These data were reported on the "Administrative Entity" record.
- Data on each public library service outlet, such as its name and address, type, county location, metropolitan status, and square footage (see appendix F, items 700-712). These data were reported on the "Outlet" record.

Note: The Public Library Data File is available in two versions: a public-use data file (available to all users with some data suppressed) and a restricted-use data file. Data users should contact IMLS about obtaining access to the restricted-use data files. This is the documentation for the public-use data file. See *Confidentiality and Public- and Restricted-Use Data Files* in the next section for more information.

Three public-use data files (see below) were generated from the FY 2006 PLS, in Microsoft Access and ASCII format¹. These are the final data files.

1. Public Library Data File (pupld06a.mdb and pupld06a.txt). This file (also known as the Administrative Entity file) includes data for 9,211 public libraries (9,208 public libraries in the 50 states and the District of Columbia and 3 public libraries in the outlying areas of Guam, the Northern Mariana Islands, and the U.S. Virgin Islands). Each library's data consists of one record. Appendix A contains the record layout.

¹The Microsoft Access data file has the .mdb extension, and the ASCII data file has the .txt extension.

2. Public Library State Summary/State Characteristics Data File (pusum06a.mdb and pusum06a.txt). The data for each state or outlying area consists of one record (a total of 54 records are on the data file). Appendix B contains the record layout. No data are suppressed. The file includes:
 - a. State summary data. These are state (and outlying area) totals of the numeric data on the restricted-use Public Library Data File.
 - b. State characteristics data. These data consist of four items reported by each state (and outlying area) on a "state characteristics" record: the earliest reporting period starting date and the latest reporting period ending date for their public libraries, the official state population estimate, and the total unduplicated population of legal service areas in the state.
3. Public Library Outlet Data File (puout06a.mdb and puout06a.txt). This file includes identifying information and a few basic data items for 17,341 public library service outlets (central, branch, bookmobile, and books-by-mail-only outlets) (17,326 outlets in the 50 states and the District of Columbia and 15 outlets in the outlying areas). The data for each outlet consists of one record. Appendix C contains the record layout. No data are suppressed.

II. User's Guide

II. A. Survey Methodology

Survey Universe

The PLS is designed as a universe survey. The survey frame consists of 9,211 public libraries (9,208 public libraries in the 50 states and the District of Columbia and 3 public libraries in the outlying areas of Guam, the Northern Mariana Islands, and the Virgin Islands), as identified by state library agencies. (Public libraries in two outlying areas, American Samoa and Puerto Rico, are not included in the survey frame because their state library agencies have never responded to NCES's request for participation in the survey. Since their public libraries have not been identified, they are not included in the response rate calculations.) The survey frame (and the survey response rates in the next section) include 280 public libraries that do not meet all the criteria in the FSCS Public Library Definition (see appendix F, item 203 of the Administrative Entity definitions for the criteria). These libraries are included because they qualify as public libraries under state law. Military libraries that provide public library service and libraries that serve residents of institutions are not included. Data were not systematically collected from public libraries on Native American reservations, although 47 such libraries were reported.

Survey Response

Unit response. A total of 8,978 of the 9,211 public libraries in the survey frame responded to the FY 2006 PLS (no outlying areas responded), for a unit response rate of 97.5 percent. Respondents to the survey are defined as public libraries for which the following data were reported: population of the legal service area and at least three of the five following items: total paid employees, total operating revenue, total operating expenditures, print materials, and total circulation. (Note: Some individual survey items, such as population of legal service area, service outlets, and type of legal basis have a 100 percent response rate for their state because the state library agency provided this data for all public libraries (including unit nonrespondents) in their state.

Total response. The base for calculating response rates to individual survey items is the total number of libraries in the survey frame, including unit nonrespondents.

Data File and Publication Response Rates. The total response rates on the data file differs from the total response rates in the published report because the outlying areas of Guam, the Northern Mariana Islands, and the Virgin Islands are included on the data file. However, since were nonrespondents, they are not included in the published reports.

At the state level, response rates fell below 85 percent for one or more items in 27 states, the District of Columbia, and the outlying areas (the outlying areas were total nonrespondents) (see below). The state abbreviations are listed in appendix D.

STATE ABBREVIATION=AK

VARIABLE	DESCRIPTION	RESPONSE RATE
F_REGBOR	REGBOR - IMPUTATION FLAG	76.7
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	72.2

STATE ABBREVIATION=CA

VARIABLE	DESCRIPTION	RESPONSE RATE
DB_LOC	LOCAL LICENSED DATABASES	6.1
F_DB_ST	DB_ST - IMPUTATION FLAG	6.1
F_DB_OTH	DB_OTH - IMPUTATION FLAG	6.1

STATE ABBREVIATION=CT

VARIABLE	DESCRIPTION	RESPONSE RATE
SALARIES	SALARIES & WAGES EXP	82.5
BENEFIT	EMPLOYEE BENEFITS	82.5
PI TUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	80.9

STATE ABBREVIATION=DC

VARIABLE	DESCRIPTION	RESPONSE RATE
OTHOPEXP	OTHER OPERATING EXP	0.0
TOTOPEXP	TOTAL OPERATING EXP	0.0
BKVOL	PRINT MATERIALS	0.0
EBOOK	ELECTRONIC BOOKS	0.0
AUDIO	AUDIO	0.0
VIDEO	VIDEO	0.0
DB_LOC	LOCAL LICENSED DATABASES	0.0
F_DB_ST	DB_ST - IMPUTATION FLAG	0.0
F_DB_OTH	DB_OTH - IMPUTATION FLAG	0.0
ESUBSCR	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	0.0
REFERENC	REFERENCE TRANS	0.0
F_REGBOR	REGBOR - IMPUTATION FLAG	0.0
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	0.0

STATE ABBREVIATION=DE

VARIABLE	DESCRIPTION	RESPONSE RATE
MASTER	ALA-MLS	81.0
EBOOK	ELECTRONIC BOOKS	4.8
DB_LOC	LOCAL LICENSED DATABASES	0.0
F_DB_ST	DB_ST - IMPUTATION FLAG	0.0
F_DB_OTH	DB_OTH - IMPUTATION FLAG	0.0
DATABASE	TOTAL LICENSED DATABASES	0.0
ESUBSCR	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	0.0

STATE ABBREVIATION=FL

VARIABLE	DESCRIPTION	RESPONSE RATE
PI TUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	84.6

STATE ABBREVIATION=GU

VARIABLE	DESCRIPTION	RESPONSE RATE
STARTDAT	REPORTING PERIOD START DATE	0.0
ENDDATE	REPORTING PERIOD END DATE	0.0
POPU_LSA	POPULATION OF LSA	0.0
POPU_UND	UNDUPLICATED POP OF LSA	0.0

VARIABLE	DESCRIPTION	RESPONSE RATE
CENTLIB	# OF CENTRAL LIBRARIES	0.0
BRANLIB	# OF BRANCH LIBRARIES	0.0
BKMOB	# OF BOOKMOBILES	0.0
MASTER	ALA-MLS	0.0
LIBRARI A	TOTAL LIBRARIANS	0.0
OTHPAID	ALL OTHER PAID STAFF	0.0
TOTSTAFF	TOTAL PAID EMPLOYEES	0.0
LOGGVT	LOCAL GOVERNMENT REVENUE	0.0
STGVT	STATE GOVERNMENT REVENUE	0.0
FEDGVT	FEDERAL GOVERNMENT REVENUE	0.0
OTHINCM	OTHER OPERATING REVENUE	0.0
TOTINCM	TOTAL OPERATING REVENUE	0.0
SALARIES	SALARIES & WAGES EXP	0.0
BENEFIT	EMPLOYEE BENEFITS	0.0
STAFFEXP	TOTAL STAFF EXP	0.0
PRMATEXP	OP EXP FOR PRINT MAT	0.0
ELMATEXP	OP EXP FOR ELECTRONIC MAT	0.0
OTHMATEX	OP EXP FOR OTHER MAT	0.0
TOTEXPCO	TOTAL COLLECTION EXP	0.0
OTHOPEXP	OTHER OPERATING EXP	0.0
TOTOPEXP	TOTAL OPERATING EXP	0.0
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	0.0
SCAP_REV	STATE GOVT CAPITAL REVENUE	0.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	0.0
OCAP_REV	OTHER CAPITAL REVENUE	0.0
CAP_REV	TOTAL CAPITAL REVENUE	0.0
CAPITAL	TOTAL CAPITAL EXPENDITURES	0.0
BKVOL	PRINT MATERIALS	0.0
EBOOK	ELECTRONIC BOOKS	0.0
AUDIO	AUDIO	0.0
VIDEO	VIDEO	0.0
DB_LOC	LOCAL LICENSED DATABASES	0.0
F_DB_ST	DB_ST - IMPUTATION FLAG	0.0
F_DB_OTH	DB_OTH - IMPUTATION FLAG	0.0
DATABASE	TOTAL LICENSED DATABASES	0.0
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	0.0
ESUBSCR P	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	0.0
HRS_OPEN	PUBLIC SERV HRS/YR	0.0
VISITS	LIBRARY VISITS	0.0
REFERENC	REFERENCE TRANS	0.0
F_REGBOR	REGBOR - IMPUTATION FLAG	0.0
TOTCIR	TOTAL CIRCULATION	0.0
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	0.0
LOANTO	LOAN TO	0.0
LOANFM	LOAN FROM	0.0
TOTPRO	TOTAL LIBRARY PROGRAMS	0.0
KIDPRO	TOTAL KIDS PROGRAMS	0.0
TOTATTEN	TOTAL PROGRAM ATTENDANCE	0.0
KIDATTEN	KIDS PROGRAM ATTENDANCE	0.0
GPTEMS	INTERNET COMPUTERS USED BY GEN PUBLIC	0.0
PI TUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	0.0

STATE ABBREVIATION=ID

VARIABLE	DESCRIPTION	RESPONSE RATE
REFERENC	REFERENCE TRANS	83.7

STATE ABBREVIATION=KS

VARIABLE	DESCRIPTION	RESPONSE RATE
LIBRARI A	TOTAL LIBRARIANS	81.2
OTHPAID	ALL OTHER PAID STAFF	81.2

STATE ABBREVIATION=MA

VARIABLE	DESCRIPTION	RESPONSE RATE
VISITS	LIBRARY VISITS	67.3
REFERENC	REFERENCE TRANS	77.0

STATE ABBREVIATION=ME

VARIABLE	DESCRIPTION	RESPONSE RATE
VISITS	LIBRARY VISITS	83.8
REFERENC	REFERENCE TRANS	74.3
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	77.2
PI TUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	82.4

STATE ABBREVIATION=MN

VARIABLE	DESCRIPTION	RESPONSE RATE
F_REGBOR	REGBOR - IMPUTATION FLAG	84.2

STATE ABBREVIATION=MO

VARIABLE	DESCRIPTION	RESPONSE RATE
VISITS	LIBRARY VISITS	82.8
REFERENC	REFERENCE TRANS	74.8
PI TUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	84.1

STATE ABBREVIATION=MP

VARIABLE	DESCRIPTION	RESPONSE RATE
STARTDAT	REPORTING PERIOD START DATE	0.0
ENDDATE	REPORTING PERIOD END DATE	0.0
POPU_LSA	POPULATION OF LSA	0.0
POPU_UND	UNDUPLICATED POP OF LSA	0.0
CENTLIB	# OF CENTRAL LIBRARIES	0.0
BRANLIB	# OF BRANCH LIBRARIES	0.0
BKMOB	# OF BOOKMOBILES	0.0
MASTER	ALA-MLS	0.0
LIBRARI A	TOTAL LIBRARIANS	0.0
OTHPAID	ALL OTHER PAID STAFF	0.0
TOTSTAFF	TOTAL PAID EMPLOYEES	0.0
LOGVGT	LOCAL GOVERNMENT REVENUE	0.0
STGVT	STATE GOVERNMENT REVENUE	0.0
FEDGVT	FEDERAL GOVERNMENT REVENUE	0.0
OTHINCM	OTHER OPERATING REVENUE	0.0
TOTINCM	TOTAL OPERATING REVENUE	0.0
SALARIES	SALARIES & WAGES EXP	0.0
BENEFIT	EMPLOYEE BENEFITS	0.0
STAFFEXP	TOTAL STAFF EXP	0.0
PRMATEXP	OP EXP FOR PRINT MAT	0.0
ELMATEXP	OP EXP FOR ELECTRONIC MAT	0.0
OTHMATEX	OP EXP FOR OTHER MAT	0.0
TOTEXPCO	TOTAL COLLECTION EXP	0.0
OTHOPEXP	OTHER OPERATING EXP	0.0
TOTOPEXP	TOTAL OPERATING EXP	0.0
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	0.0
SCAP_REV	STATE GOVT CAPITAL REVENUE	0.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	0.0
OCAP_REV	OTHER CAPITAL REVENUE	0.0
CAP_REV	TOTAL CAPITAL REVENUE	0.0
CAPITAL	TOTAL CAPITAL EXPENDITURES	0.0
BKVOL	PRINT MATERIALS	0.0
EBOOK	ELECTRONIC BOOKS	0.0
AUDIO	AUDIO	0.0
VIDEO	VIDEO	0.0
DB_LOC	LOCAL LICENSED DATABASES	0.0
F_DB_ST	DB_ST - IMPUTATION FLAG	0.0
F_DB_OTH	DB_OTH - IMPUTATION FLAG	0.0

VARIABLE	DESCRIPTION	RESPONSE RATE
DATABASE	TOTAL LICENSED DATABASES	0.0
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	0.0
ESUBSCR	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	0.0
HRS_OPEN	PUBLIC SERV HRS/YR	0.0
VISITS	LIBRARY VISITS	0.0
REFERENC	REFERENCE TRANS	0.0
F_REGBOR	REGBOR - IMPUTATION FLAG	0.0
TOTCIR	TOTAL CIRCULATION	0.0
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	0.0
LOANTO	LOAN TO	0.0
LOANFM	LOAN FROM	0.0
TOTPRO	TOTAL LIBRARY PROGRAMS	0.0
KIDPRO	TOTAL KIDS PROGRAMS	0.0
TOTATTEN	TOTAL PROGRAM ATTENDANCE	0.0
KIDATTEN	KIDS PROGRAM ATTENDANCE	0.0
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	0.0
PI TUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	0.0

STATE ABBREVIATION=ND

VARIABLE	DESCRIPTION	RESPONSE RATE
SALARIES	SALARIES & WAGES EXP	71.1
BENEFIT	EMPLOYEE BENEFITS	71.1
DB_LOC	LOCAL LICENSED DATABASES	63.9
F_DB_ST	DB_ST - IMPUTATION FLAG	63.9
F_DB_OTH	DB_OTH - IMPUTATION FLAG	63.9
REFERENC	REFERENCE TRANS	84.3
F_REGBOR	REGBOR - IMPUTATION FLAG	0.0
PI TUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	80.7

STATE ABBREVIATION=NE

VARIABLE	DESCRIPTION	RESPONSE RATE
MASTER	ALA-MLS	79.6
LIBRARI A	TOTAL LIBRARIANS	79.9
OTHPAID	ALL OTHER PAID STAFF	79.9
TOTSTAFF	TOTAL PAID EMPLOYEES	79.9
LOCGVT	LOCAL GOVERNMENT REVENUE	78.4
STGVT	STATE GOVERNMENT REVENUE	79.6
FEDGVT	FEDERAL GOVERNMENT REVENUE	79.9
OTHNCM	OTHER OPERATING REVENUE	78.4
TOTINCM	TOTAL OPERATING REVENUE	78.4
SALARIES	SALARIES & WAGES EXP	58.4
BENEFIT	EMPLOYEE BENEFITS	58.4
STAFFEXP	TOTAL STAFF EXP	78.1
PRMATEXP	OP EXP FOR PRINT MAT	78.1
ELMATEXP	OP EXP FOR ELECTRONIC MAT	78.1
OTHMATEX	OP EXP FOR OTHER MAT	78.1
TOTEXPCO	TOTAL COLLECTION EXP	78.1
OTHOPEXP	OTHER OPERATING EXP	80.7
TOTOPEXP	TOTAL OPERATING EXP	78.1
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	77.0
SCAP_REV	STATE GOVT CAPITAL REVENUE	77.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	77.0
OCAP_REV	OTHER CAPITAL REVENUE	77.0
CAP_REV	TOTAL CAPITAL REVENUE	77.0
CAPITAL	TOTAL CAPITAL EXPENDITURES	75.1
BKVOL	PRINT MATERIALS	82.2
EBOOK	ELECTRONIC BOOKS	81.4
AUDIO	AUDIO	81.0
VIDEO	VIDEO	81.8
DB_LOC	LOCAL LICENSED DATABASES	82.5
F_DB_ST	DB_ST - IMPUTATION FLAG	82.5
F_DB_OTH	DB_OTH - IMPUTATION FLAG	82.5
DATABASE	TOTAL LICENSED DATABASES	82.5
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	79.9
ESUBSCR	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	76.2
VISITS	LIBRARY VISITS	77.7

VARIABLE	DESCRIPTION	RESPONSE RATE
REFERENC	REFERENCE TRANS	77.0
F_REGBOR	REGBOR - IMPUTATION FLAG	75.1
TOTCIR	TOTAL CIRCULATION	77.0
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	77.0
LOANTO	LOAN TO	78.4
LOANFM	LOAN FROM	78.4
TOTPRO	TOTAL LIBRARY PROGRAMS	77.3
KIDPRO	TOTAL KIDS PROGRAMS	77.7
TOTATTEN	TOTAL PROGRAM ATTENDANCE	77.3
KIDATTEN	KIDS PROGRAM ATTENDANCE	77.7
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	79.2
PI TUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	77.3

STATE ABBREVIATION=NH

VARIABLE	DESCRIPTION	RESPONSE RATE
EBOOK	ELECTRONIC BOOKS	83.5
VISITS	LIBRARY VISITS	82.2
REFERENC	REFERENCE TRANS	76.5
PI TUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	81.3

STATE ABBREVIATION=NJ

VARIABLE	DESCRIPTION	RESPONSE RATE
DB_LOC	LOCAL LICENSED DATABASES	0.0
F_DB_OTH	DB_OTH - IMPUTATION FLAG	0.0
DATABASE	TOTAL LICENSED DATABASES	0.0

STATE ABBREVIATION=OR

VARIABLE	DESCRIPTION	RESPONSE RATE
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	75.0

STATE ABBREVIATION=SC

VARIABLE	DESCRIPTION	RESPONSE RATE
DB_LOC	LOCAL LICENSED DATABASES	26.2
F_DB_ST	DB_ST - IMPUTATION FLAG	26.2
F_DB_OTH	DB_OTH - IMPUTATION FLAG	26.2
PI TUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	71.4

STATE ABBREVIATION=SD

VARIABLE	DESCRIPTION	RESPONSE RATE
MASTER	ALA-MLS	71.8
LIBRARI A	TOTAL LIBRARI ANS	71.8
OTHPAID	ALL OTHER PAID STAFF	71.8
TOTSTAFF	TOTAL PAID EMPLOYEES	71.8
LOGVGT	LOCAL GOVERNMENT REVENUE	71.8
STGVT	STATE GOVERNMENT REVENUE	71.8
FEDGVT	FEDERAL GOVERNMENT REVENUE	71.8
OTHINCM	OTHER OPERATING REVENUE	71.8
TOTINCM	TOTAL OPERATING REVENUE	71.8
SALARIES	SALARIES & WAGES EXP	71.8
BENEFIT	EMPLOYEE BENEFITS	71.0
STAFFEXP	TOTAL STAFF EXP	71.0
PRMATEXP	OP EXP FOR PRINT MAT	71.8
ELMATEXP	OP EXP FOR ELECTRONIC MAT	71.8
OTHMATEX	OP EXP FOR OTHER MAT	71.8
TOTEXPCO	TOTAL COLLECTI ON EXP	71.8
OTHOPEXP	OTHER OPERATING EXP	71.8
TOTOPEXP	TOTAL OPERATING EXP	71.0
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	71.8
SCAP_REV	STATE GOVT CAPITAL REVENUE	71.8
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	71.8

VARIABLE	DESCRIPTION	RESPONSE RATE
OCAP_REV	OTHER CAPITAL REVENUE	71.8
CAP_REV	TOTAL CAPITAL REVENUE	71.8
CAPITAL	TOTAL CAPITAL EXPENDITURES	71.8
BKVOL	PRINT MATERIALS	71.0
EBOOK	ELECTRONIC BOOKS	71.0
AUDIO	AUDIO	71.8
VIDEO	VIDEO	71.8
DB_LOC	LOCAL LICENSED DATABASES	71.8
F_DB_ST	DB_ST - IMPUTATION FLAG	71.8
F_DB_OTH	DB_OTH - IMPUTATION FLAG	71.8
DATABASE	TOTAL LICENSED DATABASES	71.8
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	71.0
ESUBSCRIP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	71.8
HRS_OPEN	PUBLIC SERV HRS/YR	71.0
VISITS	LIBRARY VISITS	71.0
REFERENC	REFERENCE TRANS	68.5
F_REGBOR	REGBOR - IMPUTATION FLAG	61.3
TOTCIR	TOTAL CIRCULATION	71.0
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	70.2
LOANTO	LOAN TO	71.0
LOANFM	LOAN FROM	70.2
TOTPRO	TOTAL LIBRARY PROGRAMS	70.2
KIDPRO	TOTAL KIDS PROGRAMS	71.0
TOTATTEN	TOTAL PROGRAM ATTENDANCE	69.4
KIDATTEN	KIDS PROGRAM ATTENDANCE	69.4
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	71.8
PI TUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	66.9

STATE ABBREVIATION=TN

VARIABLE	DESCRIPTION	RESPONSE RATE
SALARIES	SALARIES & WAGES EXP	81.2
BENEFIT	EMPLOYEE BENEFITS	81.2

STATE ABBREVIATION=UT

VARIABLE	DESCRIPTION	RESPONSE RATE
REFERENC	REFERENCE TRANS	80.0

STATE ABBREVIATION=VI

VARIABLE	DESCRIPTION	RESPONSE RATE
STARTDAT	REPORTING PERIOD START DATE	0.0
ENDDATE	REPORTING PERIOD END DATE	0.0
POPU_LSA	POPULATION OF LSA	0.0
POPU_UND	UNDUPLICATED POP OF LSA	0.0
CENTLIB	# OF CENTRAL LIBRARIES	0.0
BRANLIB	# OF BRANCH LIBRARIES	0.0
BKMOB	# OF BOOKMOBILES	0.0
MASTER	ALA-MLS	0.0
LIBRARI A	TOTAL LIBRARIANS	0.0
OTHPAID	ALL OTHER PAID STAFF	0.0
TOTSTAFF	TOTAL PAID EMPLOYEES	0.0
LOGVT	LOCAL GOVERNMENT REVENUE	0.0
STGVT	STATE GOVERNMENT REVENUE	0.0
FEDGVT	FEDERAL GOVERNMENT REVENUE	0.0
OTHINCM	OTHER OPERATING REVENUE	0.0
TOTINCM	TOTAL OPERATING REVENUE	0.0
SALARIES	SALARIES & WAGES EXP	0.0
BENEFIT	EMPLOYEE BENEFITS	0.0
STAFFEXP	TOTAL STAFF EXP	0.0
PRMATEXP	OP EXP FOR PRINT MAT	0.0
ELMATEXP	OP EXP FOR ELECTRONIC MAT	0.0
OTHMATEX	OP EXP FOR OTHER MAT	0.0
TOTEXPCO	TOTAL COLLECTON EXP	0.0
OTHOPEXP	OTHER OPERATING EXP	0.0
TOTOPEXP	TOTAL OPERATING EXP	0.0

VARIABLE	DESCRIPTION	RESPONSE RATE
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	0.0
SCAP_REV	STATE GOVT CAPITAL REVENUE	0.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	0.0
OCAP_REV	OTHER CAPITAL REVENUE	0.0
CAP_REV	TOTAL CAPITAL REVENUE	0.0
CAPITAL	TOTAL CAPITAL EXPENDITURES	0.0
BKVOL	PRINT MATERIALS	0.0
EBOOK	ELECTRONIC BOOKS	0.0
AUDIO	AUDIO	0.0
VIDEO	VIDEO	0.0
DB_LOC	LOCAL LICENSED DATABASES	0.0
F_DB_ST	DB_ST - IMPUTATION FLAG	0.0
F_DB_OTH	DB_OTH - IMPUTATION FLAG	0.0
DATABASE	TOTAL LICENSED DATABASES	0.0
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	0.0
ESUBSCRIP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	0.0
HRS_OPEN	PUBLIC SERV HRS/YR	0.0
VISITS	LIBRARY VISITS	0.0
REFERENC	REFERENCE TRANS	0.0
F_REGBOR	REGBOR - IMPUTATION FLAG	0.0
TOTCIR	TOTAL CIRCULATION	0.0
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	0.0
LOANTO	LOAN TO	0.0
LOANFM	LOAN FROM	0.0
TOTPRO	TOTAL LIBRARY PROGRAMS	0.0
KIDPRO	TOTAL KIDS PROGRAMS	0.0
TOTATTEN	TOTAL PROGRAM ATTENDANCE	0.0
KIDATTEN	KIDS PROGRAM ATTENDANCE	0.0
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	0.0
PI TUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	0.0

STATE ABBREVIATION=VT

VARIABLE	DESCRIPTION	RESPONSE RATE
BENEFIT	EMPLOYEE BENEFITS	82.5
STAFFEXP	TOTAL STAFF EXP	82.5
TOTOPEXP	TOTAL OPERATING EXP	80.3
REFERENC	REFERENCE TRANS	79.8
F_REGBOR	REGBOR - IMPUTATION FLAG	73.2
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	82.5

STATE ABBREVIATION=WA

VARIABLE	DESCRIPTION	RESPONSE RATE
REFERENC	REFERENCE TRANS	84.6
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	69.2
PI TUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	66.2

STATE ABBREVIATION=WY

VARIABLE	DESCRIPTION	RESPONSE RATE
DB_LOC	LOCAL LICENSED DATABASES	0.0
F_DB_ST	DB_ST - IMPUTATION FLAG	0.0
F_DB_OTH	DB_OTH - IMPUTATION FLAG	0.0

Caveats for Using these Data

The data include imputations, at the unit and item levels, for nonresponding libraries. See the *Imputation* section beginning on page 16 for a discussion of the imputation methodology. Comparisons to data prior to FY 92 should be made with caution, as earlier data do not include imputations for nonresponse, and the percentage of libraries responding to a given item varied widely among the states.

State data comparisons should be made with caution because of differences in reporting periods (see table A-1) and adherence to survey definitions. The definitions used by some states in collecting data from their public libraries may not be consistent with the PLS definitions. The 1994 NCES *Report on Coverage Evaluations of the Public Library Statistics Program* (NCES 94-430) and the 1995 NCES *Report on Evaluation of Definitions Used in the Public Library Statistics Program* (NCES 95-430) address issues of consistency in definitions among states. For information on these reports, visit the NCES web site at: <http://nces.ed.gov/pubsearch/getpubcats.asp?sid=041#052>.

The District of Columbia, while not a state, is included in this report. Special care should be used in comparing data for a city to state data. Caution should also be used in comparing Hawaii's data to other states as all public library data are reported under one entity, the Hawaii State Public Library System.

Reporting period. The FY 2006 PLS requested data for state fiscal year 2006. In some states, the FY reporting period varies among local jurisdictions (these states are listed in the *Other* column in table A–1 below). However, each public library provided data for a 12-month period. Note: The FY starting date and ending date of *each* public library are included on the data file.

Table A–1. Reporting periods of public libraries: Fiscal year 2006

July 2005 through June 2006	January 2006 through December 2006	Other ¹
Arizona	Arkansas	Alabama ²
California	Colorado	Alaska ³
Connecticut	Indiana	District of Columbia ²
Delaware	Kansas	Florida ²
Georgia	Louisiana	Idaho ²
Hawaii	Minnesota	Illinois ⁴
Iowa	North Dakota	Maine ⁵
Kentucky	New Jersey	Michigan ⁶
Maryland	Ohio	Mississippi ²
Massachusetts	South Dakota	Missouri ⁷
Montana	Washington	Nebraska ⁴
Nevada	Wisconsin	New Hampshire ⁸
New Mexico		New York ⁹
North Carolina		Pennsylvania ⁸
Oklahoma		Texas ¹⁰
Oregon		Utah ⁸
Rhode Island		Vermont ¹¹
South Carolina		
Tennessee		
Virginia		
West Virginia		
Wyoming		

¹The reporting period varies among localities for the states in this column; however, each public library provided data for a 12-month period.

²October 2005 to September 2006.

³January 2005 to June 2006.

⁴January 2005 to December 2006.

⁵April 2005 to December 2006.

⁶December 2004 to September 2006.

⁷May 2004 to December 2006.

⁸July 2005 to December 2006.

⁹March 2005 to December 2006.

¹⁰February 2005 to December 2006.

¹¹January 2005 to September 2006.

SOURCE: Institute of Museum and Library Services, Survey of Public Libraries in the United States, Fiscal Year 2006.

Survey Population Items

The PLS has three population items: (1) Population of Legal Service Area for each public library, (2) Total Unduplicated Population of Legal Service Areas for each state, and (3) Official State Total Population Estimate. The population data are provided by the state library agency. The methods of calculation of the first two items vary significantly among states, and the state reporting periods also vary. The Total Unduplicated Population of Legal Service Areas does not include unserved areas and may vary from data provided by sources using standard methodology (e.g., the U.S. Census Bureau).

The total Population of Legal Service Area for all public libraries in a state may exceed the state's Total Unduplicated Population of Legal Service Areas or the Official State Total Population Estimate. This happens in states where there are overlaps in population of legal service areas served by individual libraries, resulting in the same population being counted twice. Twenty-nine states had such overlapping service areas in FY 2006. (See following table.)

Table A–2. States with public libraries with overlapping service areas: Fiscal year 2006

Arkansas	Mississippi
Colorado	Missouri
Connecticut	New Hampshire
Delaware	New Jersey
Florida	New Mexico
Idaho	New York
Illinois	North Dakota
Indiana	Pennsylvania
Kansas	Rhode Island
Louisiana	South Dakota
Maine	Tennessee
Maryland	Utah
Massachusetts	Vermont
Michigan	Washington
Minnesota	

SOURCE: Institute of Museum and Library Services, Survey of Public Libraries in the United States, Fiscal Year 2006.

To enable meaningful state comparisons using total Population of Legal Service Area data (for example, the number of print materials per capita), the Population of Legal Service Area data were adjusted to eliminate duplicative reporting due to overlapping service areas. The Public Library Data File includes a derived unduplicated population of legal service area figure for *each library* for this purpose (the variable is called POPU_UND). This value was prorated for each library by calculating the ratio of a library's Population of Legal Service Area to the state's total Population of Legal Service Area and applying the ratio to the state's Total Unduplicated Population of Legal Service Areas. (The latter item is a single, state-reported figure found on the Public Library State Summary/State Characteristics Data File; the variable is called POPU_UND on this file also.)

Confidentiality

This collection was a collaborative effort between the Institute of Museum and Library Services (IMLS) and the National Center for Education Statistics (NCES). The collection was conducted under the auspices of NCES, therefore four separate laws cover the protection of the

confidentiality of individually identifiable information collected: the Privacy Act of 1974, the Education Sciences Reform Act of 2002, the USA Patriot Act of 2001, and the E-Government Act of 2002. However, the data are being released by IMLS to the public. Procedures for disclosure avoidance were used in preparing public-use data files and tables of salary information for release.

Public- and Restricted-Use Data Files

The Public Library Data file is available in two versions: public-use data (available to all data users with some data suppressed) and restricted-use data. Data users should contact IMLS about obtaining access to the restricted-use data files.

Public-use data. On the public-use Public Library Data File, selected expenditures data (i.e., Salaries, Employee Benefits, Total Staff Expenditures, and Other Operating Expenditures) of public libraries have been removed (i.e., the field is blank) when their total full-time equivalent (FTE) staff is less than or equal to 2.00, to protect the confidentiality of respondents. These data may also be suppressed for other libraries to ensure that all states that have suppressed data have a minimum of 3 suppressed records. The library's Total Operating Expenditures and other expenditures data are not affected by the suppression of these data. No data are suppressed on the public-use versions of the Public Library State Summary/State Characteristics Data File or Public Library Outlet Data File.

Restricted-use data. No data are suppressed on the restricted-use versions of the Public Library Data File, Public Library State Summary/State Characteristics Data File, or Public Library Outlet Data File. The inclusion of all expenditures data irrespective of the number of employees enables the identification of individual salary data for some libraries. Researchers requiring access to the restricted-use data must contact IMLS to obtain use of the data.

Data Collection

The FY 2006 PLS was released to the states over the Internet on December 11, 2006. States were placed into one of three reporting groups (with survey due dates of April 18, August 1, or August 29, 2007), based on their fiscal cycles or claim of extraordinary reporting hardship. States reported their data over the Internet via a web-based reporting system called WebPLUS (Web Public Library Universe System). WebPLUS was developed by the U.S. Census Bureau (the data collection agent). Edit follow-up was completed in December of 2007. The editing process is described below.

Editing

State level. The respondent generated an Edit Report following direct data entry or import of their data into WebPLUS. The Edit Report, which can be viewed on-screen or printed, was used to identify and correct any errors, and to confirm the accuracy of data that generated edit warnings but required no change, before submitting the final file to the U.S. Census Bureau. Four types of edit checks were performed:

1. *Relational edit checks.* This is a data consistency check between related data elements. For example, an edit message is generated if the number of "ALA-MLS" Librarians (librarians with master's degrees from programs of library and information studies accredited by the American Library Association) is greater than Total Librarians.
2. *Out-of-range edit checks.* This is a range check that compares the data reported for an item to the "acceptable range" of numeric values for the item. For example, an edit message is generated if average Public Service Hours per outlet per week is less than 11.16 or greater than 129.67, or if the current year/past year change in Children's Circulation is less than .30 or greater than 3.44.

3. *Arithmetic edit checks.* This is an arithmetical accuracy check of a reported total and its parts to the generated total. For example, an edit message is generated if Total Operating Revenue is not equal to the sum of its parts (Local Government Revenue, State Government Revenue, Federal Government Revenue, and Other Revenue).
4. *Blank, zero, or invalid data edit checks.* This is a check of reported data against acceptable values. For example, an edit message is generated if the Reporting Period Start Date is missing, or Print Materials is 0, or the Legal Basis Code is not a valid code.

The WebPLUS application generates state summary tables (showing state totals for all numeric data items) and single-library tables (showing data for individual public libraries in a state). Respondents were encouraged to review the tables for data quality issues before submitting their data to NCES. State data submissions also included a signed form from the Chief Officer of the State Library Agency certifying the accuracy of the data.

National level. The U.S. Census Bureau and IMLS reviewed and edited the state data submissions, working closely with the State Data Coordinators and the Public Library Survey (PLS) Steering Committee, formerly known as the FSCS Steering Committee.

Imputation

All libraries, including nonresponding libraries, were sorted into imputation cells based on the region and size of population served. Imputations for nonresponding libraries were performed using the data calculated from their imputation cells. Item imputation was performed on each record with nonresponse variables. The data are identified as either imputed (estimated) or reported (actual) on the survey data file through the use of imputation codes. The following imputation rules were applied:

A. For libraries that responded in 2005 but not 2006 (or in 2004 but not in 2005 or 2006):

- A1. The mean growth rates (Method 1) were calculated for institutions that reported in both 2005 and 2006 (or in both 2004 and 2006). The mean (average) growth rate was calculated for each imputation cell.
- A2. The average changes computed in step A1 were applied to the 2005 data (or 2004 data) of 2006 nonresponding libraries to obtain an estimate for 2006.

Method 1 (mean growth rate) was used for imputing centrals, branches, bookmobiles, ALA-MLS librarians, total librarians, other paid employees, print materials, current print serial subscriptions, audio, public service hours, library visits, reference transactions, capital revenue, databases, electronic books, current electronic serial subscriptions, total circulation, total staff expenditures, total collection expenditures, total operating expenditures, total library programs, children's library programs, total program attendance and total expenditures.

- A3. Other operating expenditures were derived by subtracting total operating expenditures from the sum of total collection expenditures and total staff expenditures estimated in step A2.
- A4. The hot-deck growth rate (Method 2) was used for imputing revenue variables (i.e., other revenue and revenue from federal, state, and local government sources). Both responding and nonresponding libraries in an imputation cell were arranged in decreasing order of size of population served. A nonresponding library's 2005 (or 2004) data were pulled forward, and a growth rate was determined by calculating the growth of the next smallest library to the nonresponding library that had data for both 2006 and 2005 (or 2006 and 2004). This hot-deck growth rate method was applied to the nonresponding library's 2005 (or 2004) data to obtain an estimate for 2006. If no prior year growth rate was available for the next smallest library, the growth rate was assumed to be 1.00.
- A5. Total operating revenue was derived by adding revenue from federal, state, and local sources and other revenue. Total paid employees was derived by adding librarians and other paid employees.
- A6. Children's program attendance was estimated by multiplying the current-year total library visits by the prior-year ratio of children's program attendance to total library visits.
- A7. Children's circulation was estimated by multiplying the current-year total circulation by the prior-year ratio of children's circulation to total circulation.
- A8. Electronic materials expenditures was set to zero if total collection expenditures was equal to zero.

- A9. For general public Internet terminals, if there were 2005 or 2004 reported data, the data were carried forward as an estimate for 2006.
- A10. For population variables, the prior year data were carried forward in the current year.
- A11. Electronic users was estimated by multiplying the current-year general public Internet terminals by the prior-year (2005 or 2004) ratio of electronic users to general public Internet terminals.
- A12. Salaries was derived by multiplying the total staff expenditures (reported or estimated by step A2), by the cell median ratio of salaries to total staff expenditures.
- A13. Employee benefits were derived by subtracting salaries (reported or estimated by step A12) from the total staff expenditures (reported or estimated by step A2).
- A14. Print materials expenditures was derived by multiplying total collection expenditures (reported or estimated in A2), by the prior year ratio of print materials expenditures to total collection expenditures. If total collection expenditures could not be used then total operating expenditures was substituted for that variable.
- A15. Other materials expenditures was derived by multiplying total collection expenditures (reported or estimated in A2), by the prior year ratio of other materials expenditures to total collection expenditures. If total collection expenditures could not be used then total operating expenditures was substituted for that variable.
- A16. Other materials expenditures was derived by subtracting the sum of print materials expenditures and electronic materials expenditures from total collection expenditures.
- A17. Capital revenue was derived by multiplying capital expenditures times the prior year ratio of capital revenue to capital expenditures.
- A18. Federal government capital revenue, state government capital revenue, and local government capital revenue were derived by multiplying total capital revenue by the prior year ratio of federal government capital revenue, state government capital revenue, or local government capital revenue to total capital revenue.
- A19. Total library programs and children's library programs were derived to be zero if total library programs attendance was zero.
- A20. Total library programs and children's library programs were derived by multiplying total library program attendance by the prior year ration of total library programs or children's library programs to total library programs attendance.
- A21. Total library program attendance was derived by multiplying total library programs by the ratio of children's library program attendance to children's library programs.

B. For libraries with no reported data in 2004, 2005, or 2006:

- B1. Method 1 (mean growth rate) (described in steps A1 and A2) was used to impute for 2006 if the prior year data (2005 or 2004) were imputed using prior year reported data and the imputed value was greater than zero.

This method was used for imputing centrals, branches, bookmobiles, ALA-MLS librarians, total librarians, other paid employees, print materials, current print serial

subscriptions, audio, public service hours, reference transactions, total circulation, other revenue, revenue from federal, state, and local sources, total staff expenditures, total collection expenditures, other operating expenditures, and electronic materials expenditures.

- B2. The mean of the imputation cell was calculated for all libraries that responded in 2006. The cell mean was adjusted for the size of a nonresponding library by multiplying it by the ratio of the nonrespondent's total population served to the mean size of population served for all responding libraries.

This method was used for imputing centrals, branches, bookmobiles, ALA-MLS librarians, total librarians, other paid employees, print materials, current print serial subscriptions, current electronic serial subscriptions, audio, public service hours, reference transactions, total circulation, other revenue, revenue from federal, state, and local sources, salaries, total staff expenditures, total collection expenditures, other operating expenditures, and electronic materials expenditures.

- B3. To impute total library visits when the prior year imputed data were not based on reported data, library visits was summed over all responding libraries in an imputation cell, as was the population served. The ratio of total library visits to total population served was multiplied by the nonrespondent's population value to estimate the nonrespondent's library visits.
- B4. Children's program attendance was estimated using the method described in step B3 where the ratio of total children's program attendance to total library visits for the responding libraries in an imputation cell was multiplied by the nonrespondent's current-year library visits.
- B5. Children's circulation was estimated by calculating the ratio of children's circulation to total circulation for the responding libraries in an imputation cell and multiplying the ratio by the current-year total circulation of the nonresponding library.
- B6. Total staff expenditures were derived by adding salaries and employee benefits determined in step B1 (or step B2). Total operating revenue was derived by adding revenue from federal, state, and local sources and other revenue. Total paid employees was derived by adding librarians and other paid employees.
- B7. Total operating expenditures were derived by summing total collection expenditures, total staff expenditures, and other operating expenditures estimated in step B1 (or step B2).
- B8. The median of the imputation cell was calculated for all libraries that responded in 2006. The cell median was not adjusted. This method was used for imputing general public Internet terminals when there was no reported prior year (2005 or 2004) data. If the cell median was zero but based on the value of other electronic data items it was determined that the value should be greater than zero then the imputed value was equal to the unadjusted cell mean.

B9. The median ratio of electronic users to general public terminals was used to impute electronic users when there were no reported (2005 or 2004) data.

B10. The median of the imputation cell was calculated for all libraries that responded in 2006. The cell median was adjusted for the size of a nonresponding library by multiplying it by the ratio of the nonrespondent's total population served to the mean size of population served for all responding libraries.

This method was used for imputing print materials expenditures, other materials expenditures, capital revenue, electronic books, and databases.

B11. Federal government capital revenue or local government capital revenue were derived by multiplying total capital revenue by the median ratio of federal government capital revenue or local government capital revenue to total capital revenue.

B12. State government capital revenue was derived by multiplying total capital revenue by the mean ratio of state government capital revenue to total capital revenue.

B13. Other capital revenue is estimated as the difference between total capital revenue and the detail (federal government capital revenue + local government capital revenue. If the value is negative it is change to be zero and the detail and proportionately distributed to equal the total.

B14. Total library programs and children's library programs were estimated to be total library program attendance multiplied by the median ratio of total library programs or children's library programs to total library program attendance.

C. For all nonresponding libraries:

C1. Total capital expenditures was derived by imputing total expenditures (a derived variable which is the sum of total collections expenditures, total staff expenditures, other operating expenditures, and total capital expenditures) and subtracting total operating expenditures in order to get total capital expenditures. If the derived total capital expenditures had a negative value, it was changed to zero, total operating expenditures were changed to equal total expenditures, and total collection expenditures, total staff expenditures, and other operating expenditures were adjusted so that the sum would equal total operating expenditures. Alternatively, the cell mean (adjusted for population size) was used.

C2. The mean of the imputation cell was used to estimate videos and interlibrary loans. The cell mean was adjusted for the size of a nonresponding library by multiplying it by the ratio of the nonrespondent's total population served to the mean size of population served for all responding libraries.

Post-Imputation Edit Findings

After the basic imputation methodology was applied, edits were performed to locate records that potentially fell outside reasonable parameters. The following changes were made to the data file.

GOVS Review:

Finding 1: There was one record for which the imputed value for other paid staff was imputed based on incorrect data.

The record was re-imputed using the prior year data times a growth rate. It was suggested to GOVS to make a special effort to get reported data for this variable in FY 2007.

Finding 2: There was one record for which the imputed value for video was large. The imputation method used was the adjusted cell mean.

The record was re-imputed using the adjusted cell median, which lowered the imputed value some.

Finding 3: There were five records for which the imputed value for book volume was questioned.

The imputed value for book volume was large because this is the first year that prior year reported data could not be used so these records were imputed using the adjusted cell mean. There were no changes made to the imputed data.

Finding 4: There were nine records for which the imputed value for total circulation was questioned.

These records did not have any change made to them. The total circulation was imputed because this was the first year that an adjusted cell median was used to determine the imputed value instead of prior year times a growth rate.

Finding 5: There were 134 records that had children's circulation equal to zero which were expected to be greater than zero.

Because the median ratio for some reason did not stay on the file through the imputation program, these records got imputed as zero. Some of these records were re-imputed using the median ratio of children's circulation to total circulation times the current year value for total circulation. The remaining records were imputed using the prior year ratio of children's circulation to total circulation times the current year value for total circulation.

IMLS Review:

IMLS had no additional findings during their review.

II. B. Guidelines for Processing the Data Files

See *Introduction, Confidentiality, and Public- and Restricted-Use Data Files* above for a description of the files.

The states reported the PLS data using survey software developed by the U.S. Census Bureau. At survey mail-out, all numeric data fields were initialized with "-2", and respondents were instructed to replace the -2s with valid data. Alphanumeric fields that are blank or that contain "M" and numeric fields that contain "-1" indicate nonresponse. A zero (0) response is reported data and indicates the library or outlet had none of the item. (Note: On the public-use file, blank fields for the variables SALARIES, BENEFIT, STAFFEXP, and OTHOPEXP indicate that the data have been removed to protect the confidentiality of individual respondents.) For the 50 states and the District of Columbia, missing data for numeric items were imputed. Missing data were not imputed for outlying areas. See *Imputation* section above for a discussion of the imputation methodology. See appendixes G–M for imputation flags and their definitions, and the frequencies and distributions of the data.

How to remove imputed values from the data. Every variable that has the possibility of being imputed has a flag. If the value of that flag is "0", then the value for the associated variable was reported. If the value of the flag is greater than "0", then the value for the associated variable was imputed. To remove all imputed values from the data, the values of variables that have an imputation flag greater than "0" should be removed. (Note: The flag variable is a two-character, right-justified field. Consequently, single-digit values are preceded by a space.)

**Appendix A—Record Layout for Public Library Data File, FY 2006
(pupld06a.mdb and pupld06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
Data Source: Public Libraries Survey, fiscal Year 2006					
Number of records = 9,211 (one record per observation)					
Number of fields per record = 147					
ASCII file (pupld06a.txt) is fixed width (record size = 8,825 KB)					
STABR	02	1	A	†	IDENTIFICATION Two-letter Federal Information Processing Standards (FIPS) State Code. See appendix D for list of State Codes.
FSCSKEY	06	3	A	150	Library identification code assigned by IMLS
LIBID	20	9	A	151	Library identification code assigned by the state. IMLS assigns the FSCSKEY to this field if the state did not assign a code.
LIBNAME	60	29	A	152	Name of library (administrative entity)
ADDRESS	35	89	A	153	STREET ADDRESS Street address of administrative entity
CITY	20	124	A	154	City or town (of street address) of administrative entity
ZIP	05	144	A	155	Standard five-digit postal zip code (of street address) of administrative entity. M = Missing (unknown, not reported)
ZIP4	04	149	A	156	Four-digit postal zip code extension (of street address) of administrative entity. M = Missing (unknown, not reported)
ADDRES_M	35	153	A	157	MAILING ADDRESS Mailing address of administrative entity
CITY_M	20	188	A	158	City or town (of mailing address) of administrative entity
ZIP_M	05	208	A	159	Standard five-digit postal zip code (of mailing address) of administrative entity M = Missing (unknown, not reported)
ZIP4_M	04	213	A	160	Four-digit postal zip code extension (of mailing address) of administrative entity M = Missing (unknown, not reported)
CNTY	20	217	A	161	County of library
PHONE	10	237	A	162	Telephone number, in following format: area code/exchange/number (for example, 7037315072) M = Missing (unknown, not reported) -3 = Not applicable
WEB_ADDR	80	247	A	163	Web address of the administrative entity. M = Missing (unknown, not reported) -3 = Not applicable

**Appendix A—Record Layout for Public Library Data File, FY 2006
(pupld06a.mdb and pupld06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
C_RELATN	02	327	A	200	Interlibrary Relationship Code HQ—Headquarters of a federation or cooperative ME—Member of a federation or cooperative NO—Not a member of a federation or cooperative
C_LEGBAS	02	329	A	201	Legal Basis Code CC—City/County CI—Municipal Government (city, town, or village) CO—County/Parish LD—Library District MJ—Multi-jurisdictional NL—Native American Tribal Government NP—Non-profit Association or Agency SD—School District OT—Other (Note: Prior to FY 98, this variable was called C_LEGBASE.)
C_ADMIN	02	331	A	202	Administrative Structure Code MA—Administrative Entity with multiple direct service outlets where administrative offices are separate MO—Administrative Entity with multiple direct service outlets where administrative offices are not separate SO—Single Outlet Administrative Entity
C_FSCS	01	333	A	203	FSCS Public Library Definition (Public library meets all criteria in the definition.) Y—Yes N—No
GEOCODE	03	334	A	204	Geographic Code CI1—Municipal Government (city, town, or village) (exactly) CI2—Municipal Government (city, town, or village) (most nearly) CO1—County/Parish (exactly) CO2—(County/Parish) (most nearly) MA1—Metropolitan Area (exactly) MA2—Metropolitan Area (most nearly) MC1—Multi-County (exactly) MC2—Multi-County (most nearly) SD1—School District (exactly) SD2—School District (most nearly) OTH—Other
LSABOUND	01	337	A	205	Legal service area boundary change in last year Y—Yes N—No
STARTDAT	10	338	A	206	Reporting period starting date, in dd/mm/yyyy format (e.g., 07/01/2005)
F_STDAT	02	348	A	†	STARTDAT imputation flag. (See appendix G for definition of flags.)

**Appendix A—Record Layout for Public Library Data File, FY 2006
(pupld06a.mdb and pupld06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
ENDDATE	10	350	A	207	Reporting period ending date, in dd/mm/yyyy format (e.g., 06/30/2006)
F_ENDDAT	02	360	A	†	ENDDATE imputation flag. (See appendix G for definition of flags.)
POPU_LSA	09	362	N	208	POPULATION Population of the Legal Service Area
F_POPLSA	02	371	A	†	POPU_LSA imputation flag. (See appendix G for definition of flags.)
POPU_UND	09	373	N	209	Unduplicated population of the legal service area for the library. NCES calculated this value by prorating the library's population of legal service area (POPU_LSA) to the state's total population of legal service areas (total POPU_LSA), and applying the ratio to the state-reported total unduplicated population of legal service areas. The latter item, a single figure reported by the state data coordinator, is also named POPU_UND but is located on the State Summary/State Characteristics Data File.
F_POPUND	02	382	A	†	POPU_UND imputation flag. (See appendix G for definitions of flags.)
CENTLIB	03	384	N	210	SERVICE OUTLETS Number of central libraries
F_CENLIB	02	387	A	†	CENTLIB imputation flag. (See appendix G for definitions of flags.)
BRANLIB	03	389	N	211	Number of branch libraries
F_BRLIB	02	392	A	†	BRANLIB imputation flag. (See appendix G for definitions of flags.)
BKMOB	03	394	N	212	Number of bookmobiles
F_BKMOB	02	397	A	†	BKMOB imputation flag. (See appendix G for definitions of flags.)
MASTER	09	399	N	250	FULL-TIME EQUIVALENT (FTE) PAID STAFF "ALA-MLS" Librarians. Number of FTE paid librarians with master's degrees from programs of library and information studies accredited by the American Library Association. This field consists of six integers and two decimals, with an explicit decimal point.
F_MASTER	02	408	A	†	MASTER imputation flag. (See appendix G for definitions of flags.)
LIBRARIA	09	410	N	251	Total number of FTE employees holding the title of librarian. This field consists of six integers and two decimals, with an explicit decimal point.
F_LIBRAR	02	419	A	†	LIBRARIA imputation flag. (See appendix G for definitions of flags.)

**Appendix A—Record Layout for Public Library Data File, FY 2006
(pupld06a.mdb and pupld06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
OTHPAID	09	421	N	252	All other paid FTE employees. This field consists of six integers and two decimals, with an explicit decimal point.
F_OTHSTF	02	430	A	†	OTHPAID imputation flag. (See appendix G for definitions of flags.)
TOTSTAFF	10	432	N	253	Total paid FTE employees (i.e., sum of LIBRARIA and OTHPAID). This field consists of seven integers and two decimals, with an explicit decimal point.
F_TOTSTF	02	442	A	†	TOTSTAFF imputation flag. (See appendix G for definitions of flags.)
OPERATING REVENUE					
LOCGVT	09	444	N	300	Operating revenue from local government
F_LOCGVT	02	453	A	†	LOCGVT imputation flag. (See appendix G for definitions of flags.)
STGVT	09	455	N	301	Operating revenue from state government
F_STGVT	02	464	A	†	STGVT imputation flag. (See appendix G for definitions of flags.)
FEDGVT	09	466	N	302	Operating revenue from federal government
F_FEDGVT	02	475	A	†	FEDGVT imputation flag. (See appendix G for definitions of flags.)
OTHINCM	09	477	N	303	Other operating revenue (i.e., operating revenue not included in LOCGVT, STGVT, and FEDGVT)
F_OTHINC	02	486	A	†	OTHINCM imputation flag. (See appendix G for definitions of flags.)
TOTINCM	10	488	N	304	Total operating revenue (i.e., sum of LOCGVT, STGVT, FEDGVT, and OTHINCM)
F_TOTINC	02	498	A	†	TOTINCM imputation flag. (See appendix G for definitions of flags.)
OPERATING EXPENDITURES					
Staff Expenditures					
SALARIES	09	500	N	350	Salaries and wages for all library staff
F_SALX	02	509	A	†	SALARIES imputation flag. (See appendix G for definitions of flags.)
BENEFIT	09	511	N	351	Employee benefits for all library staff
F_BENX	02	520	A	†	BENEFIT imputation flag. (See appendix G for definitions of flags.)
STAFFEXP	09	522	N	352	Total staff expenditures (i.e., sum of SALARIES and BENEFIT)

**Appendix A—Record Layout for Public Library Data File, FY 2006
(pupld06a.mdb and pupld06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
F_TOSTFX	02	531	A	†	STAFFEXP imputation flag. (See appendix G for definitions of flags.)
PRMATEXP	09	533	N	353	Collection expenditures Operating expenditures for print materials (including books, serial back files, current serial subscriptions, government documents, and any other print acquisitions)
F_PRMATX	02	542	A	†	PRMATEXP imputation flag. (See appendix G for definitions of flags.)
ELMATEXP	09	544	N	354	Operating expenditures for electronic (digital) materials (including e-books, e-serials, government documents, databases, electronic files, reference tools, scores, maps, or pictures, including materials digitized by the library)
F_ELMATX	02	553	A	†	ELMATEXP imputation flag. (See appendix G for definitions of flags.)
OTHMATEX	09	555	N	355	Operating expenditures for all other library materials (microform, audio, video, DVD, and new formats)
F_OTMATX	02	564	A	†	OTHMATEX imputation flag. (See appendix G for definitions of flags.)
TOTEXPCO	09	566	N	356	Total expenditures on library collection (i.e., sum of PRMATEXP, ELMATEXP, and OTHMATEX)
F_TOCOLX	02	575	A	†	TOTEXPCO imputation flag. (See appendix G for definitions of flags.)
OTHOPEXP	09	577	N	357	Other operating expenditures Other operating expenditures (i.e., operating expenditures not included in STAFFEXP and TOTEXPCO)
F_OTHOPX	02	586	A	†	OTHOPEXP imputation flag. (See appendix G for definitions of flags.)
TOTOPEXP	10	588	N	358	Total operating expenditures (i.e., sum of STAFFEXP, TOTEXPCO, and OTHOPEXP)
F_TOTOPX	02	598	A	†	TOTOPEXP imputation flag. (See appendix G for definitions of flags.)
LCAP_REV	09	600	N	400	CAPITAL REVENUE Local government capital revenue
F_LCAPRV	02	609	A	†	LCAP_REV imputation flag. (See appendix G for definitions of flags.)
SCAP_REV	09	611	N	401	State government capital revenue

**Appendix A—Record Layout for Public Library Data File, FY 2006
(pupld06a.mdb and pupld06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
F_SCAPRV	02	620	A	†	SCAP_REV imputation flag. (See appendix G for definition of flags.)
FCAP_REV	09	622	N	402	Federal government capital revenue
F_FCAPRV	02	631	A	†	FCAP_REV imputation flag. (See appendix G for definitions of flags.)
OCAP_REV	09	633	N	403	Other capital revenue (i.e., capital revenue not included in LCAP_REV, SCAP_REV, and OCAP_REV)
F_OCAPRV	02	642	A	†	OCAP_REV imputation flag. (See appendix G for definition of flags.)
CAP_REV	09	644	N	404	Total capital revenue (i.e., sum of LCAP_REV, SCAP_REV, FCAP_REV, and OCAP_REV)
F_TCAPRV	02	653	A	†	CAP_REV imputation flag. (See appendix G for definitions of flags.)
					CAPITAL EXPENDITURES
CAPITAL	09	655	N	405	Total capital expenditures
F_TCAPX	02	664	A	†	CAPITAL imputation flag. (See appendix G for definitions of flags.)
					LIBRARY COLLECTION
BKVOL	09	666	N	450	Print materials (including books, serial back files, and government documents)
F_BKVOL	02	675	A	†	BKVOL imputation flag. (See appendix G for definitions of flags.)
EBOOK	09	677	N	451	Electronic books (E-books) (digital documents, including non-serial government documents in digital format)
F_EBOOK	02	686	A	†	EBOOK imputation flag. (See appendix G for definitions of flags.)
AUDIO	09	688	N	452	Audio materials (including records, audiocassettes, audio cartridges, audio discs—including audio-CD-ROMS, audio reels, talking books, and other sound recordings)
F_AUDIO	02	697	A	†	AUDIO imputation flag. (See appendix G for definitions of flags.)
VIDEO	09	699	N	453	Video materials (including video tapes, DVDs, video CD-ROMS, etc.)
F_VIDEO	02	708	A	†	VIDEO imputation flag. (See appendix G for definitions of flags.)
					LICENSED DATABASES
DB_LOC	09	710	N	454	Local licensed databases

**Appendix A—Record Layout for Public Library Data File, FY 2006
(pupld06a.mdb and pupld06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
F_DB_LOC	02	719	A	†	DB_LOC imputation flag. (See appendix I for definitions of flags.)
DB_ST	09	721	N	455	State (state government or state library) licensed databases
F_DB_ST	02	730	A	†	F_DB_ST imputation flag. (See appendix I for definitions of flags.)
DB_OTH	09	732	N	456	Other licensed databases (cooperative agreements or consortia within state or region)
F_DB_OTH	02	741	A	†	F_DB_OTH imputation flag. (See appendix I for definitions of flags.)
DATABASE	09	743	N	457	Total Licensed Databases
F_DBASE	02	752	A	†	DATABASE imputation flag. (See appendix G for definitions of flags.)
SUBSCRIP	09	754	N	455	Current print serial subscriptions
F_PRSUB	02	763	A	†	SUBSCRIP imputation flag. (See appendix G for definitions of flags.)
ESUBSCRIP	09	765	N	456	Current electronic serial subscriptions
F_ESUB	02	774	A	†	ESUBSCRIP imputation flag. (See appendix G for definitions of flags.)
PUBLIC SERVICE HOURS					
HRS_OPEN	09	776	N	500	Total annual public service hours for all service outlets
F_HRS_OP	02	785	A	†	HRS_OPEN imputation flag. (See appendix G for definitions of flags.)
LIBRARY SERVICES					
VISITS	09	787	N	501	Total annual library visits
F_VISITS	02	796	A	†	VISITS imputation flag. (See appendix G for definitions of flags.)
REFERENC	09	798	N	502	Total annual reference transactions
F_REFER	02	807	A	†	REFERENC imputation flag. (See appendix G for definitions of flags.)
REGBOR	09	809	N	503	Registered Borrowers
F_REGBOR	02	818		†	F_REGBOR imputation flag. (See appendix I for definitions of flags.)
CIRCULATION					
TOTCIR	09	820	N	550	Total annual circulation transactions

**Appendix A—Record Layout for Public Library Data File, FY 2006
(pupld06a.mdb and pupld06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
F_TOTCIR	02	829	A	†	TOTCIR imputation flag. (See appendix G for definitions of flags.)
KIDCIRCL	09	831	N	551	Total annual circulation (including renewals) of all children's materials in all formats to all users
F_KIDCIR	02	840	A	†	KIDCIRCL imputation flag. (See appendix G for definitions of flags.)
INTER-LIBRARY LOANS					
LOANTO	06	842	N	552	Total annual loans provided to other libraries
F_LOANTO	02	848	A	†	LOANTO imputation flag. (See appendix G for definitions of flags.)
LOANFM	06	850	N	553	Total annual loans received from other libraries
F_LOANFM	02	856	A	†	LOANFM imputation flag. (See appendix G for definitions of flags.)
LIBRARY PROGRAMS					
TOTPRO	09	858	N	600	Total library programs
F_TOTPRO	02	867	A	†	TOTPRO imputation flag. (See appendix G for definitions of flags.)
KIDPRO	09	869	N	601	Total children's programs
F_KIDPRO	02	878	A	†	KIDPRO imputation flag. (See appendix G for definitions of flags.)
TOTATTEN	09	880	N	602	Total audience at all library programs
F_TOTATT	02	889	A	†	TOTATTEN imputation flag. (See appendix G for definitions of flags.)
KIDATTEN	09	891	N	603	Total audience at all children's programs
F_KIDATT	02	900	A	†	KIDATTEN imputation flag. (See appendix G for definitions of flags.)
OTHER ELECTRONIC INFORMATION					
GPTEMS	06	902	N	650	Internet terminals used by general public
F_GPTEMS	02	908	A	†	GPTEMS imputation flag. (See appendix G for definitions of flags.)
PITUSR	09	910	N	651	Users of public internet computers per year
F_PITUSR	02	919	A	†	PITUSR imputation flag. (See appendix I for definitions of flags.)
OTHER					
PUB_FIPS	02	921	A	†	Two-digit Federal Information Processing Standards (FIPS) State Code. See appendix D for list of State Codes.

**Appendix A—Record Layout for Public Library Data File, FY 2006
(pupld06a.mdb and pupld06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
CNTYFIPS	03	923	A	†	Three-digit FIPS County Code M =Missing
YR_SUB	04	926	A	†	FSCS submission year of public library data in 4-digit format (YYYY)
OBereg	02	930	A	†	Bureau of Economic Analysis Code (formerly, Office of Business Economics) 00–U.S. Service Schools 01–New England (CT ME MA NH RI VT) 02–Mid East (DE DC MD NJ NY PA) 03–Great Lakes (IL IN MI OH WI) 04–Plains (IA KS MN MO NE ND SD) 05–Southeast (AL AR FL GA KY LA MS NC SC TN VA WV) 06–Southwest (AZ NM OK TX) 07–Rocky Mountains (CO ID MT UT WY) 08–Far West (AK CA HI NV OR WA) 09–Outlying Areas (AS GU MP PR VI)
RSTATUS	01	932	A	†	Reporting status 1–Respondent, with no imputed data 2–Respondent, with both reported and imputed data 3–Nonrespondent, not imputed 4–Nonrespondent with imputed data
STATSTRU	02	933	A	†	Structure Change Code 00–No change from last year 01–Existing Administrative Entity or Outlet absorbs another Administrative Entity or Outlet 02–Newly created Administrative Entity or Outlet 03–(reserved) 04–Move Outlet to a newly created Administrative Entity 05–Merge two or more Administrative Entities or Outlets to form a new Administrative Entity or Outlet 06–(reserved) 07–(reserved) 08–Restored a closed Administrative Entity or Outlet record 09–Restored an incorrectly deleted Administrative Entity or Outlet 10–(reserved) 11–Outlet moved to a different previously existing Administrative Entity 12–(reserved) 13–Add an existing Administrative Entity or Outlet not previously reported

**Appendix A—Record Layout for Public Library Data File, FY 2006
(pupld06a.mdb and pupld06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
					(Note: This code records structure changes to administrative entities and outlets, and is included on the Public Library Data File and the Public Library Outlet File. Structure changes include actions such as adding, deleting, or merging administrative entities or outlets. The full list of codes is provided; however, some codes are specific to one of the data files (e.g., code 11 would appear only on the Public Library Outlet Data File.)
STATNAME	02	935	A	152A	Name Change Code 00—No change from last year 06—Official name change 14—Minor name change
STATADDR	02	937	A	153A	Address Change Code 00—No change from last year 07—Moved to a new location 15—Minor address change

N Numeric field.
A Alpha character field.
† Not applicable.

NOTE: The survey questionnaire is in appendix F.

**Appendix B—Record Layout for Public Library State Summary/
State Characteristics Data File, FY 2006
(pusum06a.mdb and pusum06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
Data Source: Public Libraries Survey, fiscal Year 2006 Number of records = 54 (one record per observation) Number of fields per record = 116 ASCII file (pusum06a.txt) is fixed width (record size = 36 KB)					
IDENTIFICATION					
STABR	02	1	A	†	Two-letter Federal Information Processing Standards (FIPS) State Code. See appendix D for list of State Codes.
POPULATION					
POPU_LSA	10	3	N	208	Population of the legal service area
F_POPLSA	02	13	A		POPU_LSA imputation flag. (See appendix I for definitions of flags.)
POPU_UND	10	15	N	103	Total unduplicated population of legal service areas. (Note: This is a single, state-reported figure. This item is on the State Characteristics data entry screen.)
F_POPUND	02	25	A	†	POPU_UND imputation flag. (See appendix I for definitions of flags.)
POPU_ST	10	27	N	102	Official state total population estimate. (Note: This item is on the State Characteristics data entry screen.)
F_POPST	02	37	A	†	POPU_ST imputation flag. (See appendix I for definitions of flags.)
SERVICE OUTLETS					
CENTLIB	05	39	N	209	Number of central libraries
F_CENTLIB	02	44	A	†	CENTLIB imputation flag. (See appendix I for definitions of flags.)
BRANLIB	05	46	N	210	Number of branch libraries
F_BRLIB	02	51	A	†	BRANLIB imputation flag. (See appendix I for definitions of flags.)
BKMOB	05	53	N	211	Number of bookmobiles
F_BKMOB	02	58	A	†	BKMOB imputation flag. (See appendix I for definitions of flags.)
FULL-TIME EQUIVALENT (FTE) PAID STAFF					
MASTER	11	60	N	250	"ALA-MLS" Librarians. Number of FTE paid librarians with master's degrees from programs of library and information studies accredited by the American Library Association. This field consists of eight integers and two decimals, with an explicit decimal point.
F_MASTER	02	71	A	†	MASTER imputation flag. (See appendix I for definitions of flags.)

**Appendix B—Record Layout for Public Library State Summary/
State Characteristics Data File, FY 2006
(pusum06a.mdb and pusum06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
LIBRARIA	11	73	N	251	Total number of FTE employees holding the title of librarian. This field consists of eight integers and two decimals, with an explicit decimal point.
F_LIBRAR	02	84	A	†	LIBRARIA imputation flag. (See appendix I for definitions of flags.)
OTHPAID	11	86	N	252	All other paid FTE employees. This field consists of eight integers and two decimals with an explicit decimal point.
F_OTHSTF	02	97	A	†	OTHPAID imputation flag. (See appendix I for definitions of flags.)
TOTSTAFF	12	99	N	253	Total paid FTE employees (i.e., sum of LIBRARIA and OTHPAID). This field consists of nine integers and two decimals with an explicit decimal point.
F_TOTSTF	02	111	A	†	TOTSTAFF imputation flag. (See appendix I for definitions of flags.)
					OPERATING REVENUE
LOGGVT	11	113	N	300	Operating revenue from local government
F_LOGGVT	02	124	A	†	LOGGVT imputation flag. (See appendix I for definitions of flags.)
STGVT	11	126	N	301	Operating revenue from state government
F_STGVT	02	137	A	†	STGVT imputation flag. (See appendix I for definitions of flags.)
FEDGVT	11	139	N	302	Operating revenue from federal government
F_FEDGVT	02	150	A	†	FEDGVT imputation flag. (See appendix I for definitions of flags.)
OTHINCM	11	152	N	303	Other operating revenue (i.e., revenue not included in LOGGVT, STGVT, and FEDGVT)
F_OTHINC	02	163	A	†	OTHINCM imputation flag. (See appendix I for definitions of flags.)
TOTINCM	12	165	N	304	Total operating revenue (i.e., sum of LOGGVT, STGVT, FEDGVT, and OTHINCM)
F_TOTINC	02	177	A	†	TOTINCM imputation flag. (See appendix I for definitions of flags.)
					OPERATING EXPENDITURES
					Staff expenditures
SALARIES	11	179	N	350	Salaries and wages for all library staff
F_SALX	02	190	A	†	SALARIES imputation flag. (See appendix I for definitions of flags.)

**Appendix B—Record Layout for Public Library State Summary/
State Characteristics Data File, FY 2006
(pusum06a.mdb and pusum06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
BENEFIT	11	192	N	351	Employee benefits for all library staff
F_BENX	02	203	A	†	BENEFIT imputation flag. (See appendix I for definitions of flags.)
STAFFEXP	11	205	N	352	Total staff expenditures (i.e., sum of SALARIES and BENEFIT)
F_TOSTFX	02	216	A	†	STAFFEXP imputation flag. (See appendix I for definitions of flags.)
PRMATEXP	09	218	N	353	Collection expenditures Operating expenditures for print materials (including books, serial back files, current serial subscriptions, government documents, and any other print acquisitions)
F_PRMATX	02	227	A	†	PRMATEXP imputation flag. (See appendix I for definitions of flags.)
ELMATEXP	09	229	N	354	Operating expenditures for electronic (digital) materials (including e-books, e-serials, government documents, databases, electronic files, reference tools, scores, maps, or pictures, including materials digitized by the library)
F_ELMATX	02	238	A	†	ELMATEXP imputation flag. (See appendix I for definitions of flags.)
OTHMATEX	09	240	N	355	Operating expenditures for other library materials (microform, audio, video, DVD, and new formats)
F_OTMATX	02	249	A	†	OTHMATEX imputation flag. (See appendix I for definitions of flags.)
TOTEXPCO	11	251	N	356	Total expenditures on library collection (i.e., sum of PRMATEXP, ELMATEXP, and OTHMATEX)
F_TOCOLX	02	262	A	†	TOTEXPCO imputation flag. (See appendix I for definitions of flags.)
OTHOPEXP	11	264	N	357	Other operating expenditures Other operating expenditures (i.e., operating expenditures not included in STAFFEXP and TOTEXPCO)
F_OTHOPX	02	275	A	†	OTHOPEXP imputation flag. (See appendix I for definitions of flags.)
TOTOPEXP	12	277	N	358	Total operating expenditures (i.e., sum of STAFFEXP, TOTEXPCO, and OTHOPEXP)
F_TOTOPX	02	289	A	†	TOTOPEXP imputation flag. (See appendix I for definitions of flags.)

**Appendix B—Record Layout for Public Library State Summary/
State Characteristics Data File, FY 2006
(pusum06a.mdb and pusum06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
					CAPITAL REVENUE
LCAP_REV	10	291	N	400	Local government capital revenue
F_LCAPRV	02	301	A	†	LCAP_REV imputation flag. (See appendix I for definitions of flags.)
SCAP_REV	10	303	N	401	State government capital revenue
F_SCAPRV	02	313	A	†	SCAP_REV imputation flag. (See appendix I for definitions of flags.)
FCAP_REV	10	315	N	402	Federal government capital revenue
F_FCAPRV	02	325	A	†	FCAP_REV imputation flag. (See appendix I for definitions of flags.)
OCAP_REV	10	327	N	403	Other capital revenue (i.e., capital revenue not included in LCAP_REV, SCAP_REV, and FCAP_REV)
F_OCAPRV	02	337	A	†	OCAP_REV imputation flag. (See appendix I for definitions of flags.)
CAP_REV	11	339	N	404	Total capital revenue (i.e., sum of LCAP_REV, SCAP_REV, FCAP_REV, and OCAP_REV)
F_TCAPRV	02	350	A	†	CAP_REV imputation flag. (See appendix I for imputation flags.)
					CAPITAL EXPENDITURES
CAPITAL	11	352	N	405	Total capital expenditures
F_TCAPX	02	363	A	†	CAPITAL imputation flag. (See appendix I for definitions of flags.)
					LIBRARY COLLECTION
BKVOL	11	365	N	450	Print materials (including books, serial back files, and government documents)
F_BKVOL	02	376	A	†	BKVOL imputation flag. (See appendix I for definitions of flags.)
EBOOK	09	378	N	451	Electronic books (E-books) (digital documents, including non-serial government documents in digital format)
F_EBOOK	02	387	A	†	EBOOK imputation flag. (See appendix I for definitions of flags.)
AUDIO	11	389	N	452	Audio materials (including records, audiocassettes, audio cartridges, audio discs—including audio-CD-ROMS, audio reels, talking books, and other sound recordings)

**Appendix B—Record Layout for Public Library State Summary/
State Characteristics Data File, FY 2006
(pusum06a.mdb and pusum06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
F_AUDIO	02	400	A	†	AUDIO imputation flag. (See appendix I for definitions of flags.)
VIDEO	11	402	N	453	Video materials (including video tapes, DVDs, video CD-ROMs, etc.)
F_VIDEO	02	413	A	†	VIDEO imputation flag. (See appendix I for definitions of flags.)
					LICENSED DATABASES
DB_LOC	09	415	N	454	Local licensed databases
F_DB_LOC	02	424	A	†	DB_LOC imputation flag. (See appendix I for definitions of flags.)
DB_ST	09	426	N	455	State (state government or state library) licensed databases
F_DB_ST	02	435	A	†	F_DB_ST imputation flag. (See appendix I for definitions of flags.)
DB_OTH	09	437	N	456	Other licensed databases (cooperative agreements or consortia within state or region)
F_DB_OTH	02	446	A	†	F_DB_OTH imputation flag. (See appendix I for definitions of flags.)
DATABASE	09	448	N	457	Total Licensed Databases
F_DBASE	02	457	A	†	DATABASE imputation flag. (See appendix I for definitions of flags.)
SUBSCRIP	11	459	N	455	Current print serial subscriptions
F_PRSUB	02	470	A	†	SUBSCRIP imputation flag. (See appendix I for definitions of flags.)
ESUBSCRIP	09	472	N	456	Current electronic serial subscriptions
F_ESUB	02	481	A	†	ESUBSCRIP imputation flag. (See appendix I for definitions of flags.)
					PUBLIC SERVICE HOURS
HRS_OPEN	11	483	N	500	Total annual public service hours for all service outlets
F_HRS_OP	02	494	A	†	HRS_OPEN imputation flag. (See appendix I for definitions of flags.)
					LIBRARY SERVICES
VISITS	11	496	N	501	Total annual library visits
F_VISITS	02	507	A	†	VISITS imputation flag. (See appendix I for definitions of flags.)

**Appendix B—Record Layout for Public Library State Summary/
State Characteristics Data File, FY 2006
(pusum06a.mdb and pusum06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
REFERENC	11	509	N	502	Total annual reference transactions
F_REFER	02	520	A	†	REFERENC imputation flag. (See appendix I for definitions of flags.)
REGBOR	11	522	N	503	Registered Borrowers
F_REGBOR	02	533	N	†	F_REGBOR imputation flag. (See appendix I for definitions of flags.)
CIRCULATION					
TOTCIR	11	535	N	550	Total annual circulation transactions
F_TOTCIR	02	546	A	†	TOTCIR imputation flag. (See appendix I for definitions of flags.)
KIDCIRCL	09	548	N	551	Total annual circulation (including renewals) of all children's materials in all formats to all users
F_KIDCIR	02	557	A	†	KIDCIRCL imputation flag. (See appendix I for definitions of flags.)
INTER-LIBRARY LOANS					
LOANTO	08	559	N	552	Total annual loans provided to other libraries
F_LOANTO	02	567	A	†	LOANTO imputation flag. (See appendix I for definitions of flags.)
LOANFM	08	569	N	553	Total annual loans received from other libraries
F_LOANFM	02	577	A	†	LOANFM imputation flag. (See appendix I for definitions of flags.)
LIBRARY PROGRAMS					
TOTPRO	09	579	N	600	Total library programs
F_TOTPRO	02	588	A	†	TOTPRO imputation flag. (See appendix I for definitions of flags.)
KIDPRO	09	590	N	601	Total children's programs
F_KIDPRO	02	599	A	†	KIDPRO imputation flag. (See appendix I for definitions of flags.)
TOTATTEN	09	601	N	602	Total audience at all library programs
F_TOTATT	02	610	A	†	TOTATTEN imputation flag. (See appendix I for definitions of flags.)
KIDATTEN	09	612	N	603	Total audience at all children's programs
F_KIDATT	02	621	A	†	KIDATTEN imputation flag. (See appendix I for definitions of flags.)

OTHER ELECTRONIC INFORMATION

**Appendix B—Record Layout for Public Library State Summary/
State Characteristics Data File, FY 2006
(pusum06a.mdb and pusum06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
GPTERMS	06	623	N	650	Internet terminals used by general public
F_GPTERM	02	629	A	†	GPTERMS imputation flag. (See appendix I for definitions of flags.)
PITUSR	09	631	N	651	Users of public internet computers per year
F_PITUSR	02	640	A	†	PITUSR imputation flag. (See appendix I for definitions of flags.)
STARTDAT	07	642	A	100	OTHER Reporting period starting date, in mm/yyyy format (e.g., 07/2005). (Note: This item is on the State Characteristics data entry screen.)
F_STDAT	02	649	A	†	STARTDAT imputation flag. (See appendix I for definitions of flags.)
ENDDATE	07	651	A	101	Reporting period ending date, in mm/yyyy format (e.g., 06/2006). (Note: This item is on the State Characteristics data entry screen.)
F_ENDDAT	02	658	A	†	ENDDATE imputation flag. (See appendix I for definitions of flags.)
PUB_FIPS	02	660	A	†	Two-digit Federal Information Processing Standards (FIPS) State Code. See appendix D for list of State Codes.
YR_SUB	04	662	A	†	FSCS submission year of public library data in 4-digit format (YYYY)
OBereg	02	666	A	†	Bureau of Economic Analysis Code (formerly, Office of Business Economics) 01–New England (CT ME MA NH RI VT) 02–Mid East (DE DC MD NJ NY PA) 03–Great Lakes (IL IN MI OH WI) 04–Plains (IA KS MN MO NE ND SC) 05–Southeast (AL AR FL GA KY LA MS NC SC TN VA WV) 06–Southwest (AZ NM OK TX) 07–Rocky Mountains (CO ID MT UT WY) 08–Far West (AK CA HI NV OR WA) 09–Outlying Areas (AS GU MP PR VI)

N Numeric field.
A Alpha character field.
† Not applicable.

NOTE: The survey questionnaire is in appendix F.

**Appendix C—Record Layout for Public Library Outlet Data File, FY 2006
(puout06a.mdb and puout06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
<p>Data Source: Public Libraries Survey, fiscal Year 2006 Number of records = 17,341 (one record per observation) Number of fields per record = 31 ASCII file (pusum06a.txt) is fixed width (record size = 4,420 KB)</p>					
STABR	02	1	A	†	Two-letter Federal Information Processing Standards (FIPS) State Code. See appendix D for list of State Codes.
FSCSKEY	06	3	A	700	Outlet identification code assigned by NCES. Outlets of an administrative entity have the same FSCSKEY as their administrative entity. The outlet is separately identified by a unique 3-digit suffix called FSCS_SEQ.
FSCS_SEQ	03	9	A	†	Outlet's unique three-digit suffix to FSCSKEY, assigned by NCES.
LIBID	20	12	A	701	Outlet identification code assigned by the state. If the state did not assign a code, NCES assigns a combination of FSCSKEY and FSCS_SEQ, separated by a dash (e.g., AK0003-002).
LIBNAME	60	32	A	702	Name of outlet
ADDRESS	35	92	A	703	Complete street address of outlet
CITY	20	127	A	704	City or town of outlet
ZIP	05	147	A	705	Standard five-digit postal zip code for street address of outlet M = Missing (unknown, not reported)
ZIP4	04	152	A	706	Four-digit postal zip code extension for street address of outlet M = Missing (unknown, not reported)
CNTY	20	156	A	707	County of outlet
PHONE	10	176	A	708	Telephone number of the outlet, in following format: area code/exchange/number (e.g., 7037315072) M = missing (unknown, not reported) -3 = Not applicable
C_OUT_TY	02	186	A	709	Outlet type CE—Central Library BR—Branch Library BS—Bookmobile(s) BM—Books-by-Mail Only
C_MSA	02	188	A	710	Metropolitan Status Code CC—Central City NC—Metropolitan Area, but not within central city limits NO—Not in a Metropolitan Area M—Missing (unknown, not reported)
SQ_FEET	08	190	N	711	Area in square feet of the public library outlet

**Appendix C—Record Layout for Public Library Outlet Data File, FY 2006
(puout06a.mdb and puout06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
F_SQ_FT	02	198	A	†	SQ_FEET imputation flag. (See appendix J for definitions of flags.)
L_NUM_BM	02	200	N	712	Number of bookmobiles in the bookmobile outlet record (i.e., record with C_OUT_TY = BS)
F_BKMOB	02	202	A	†	L_NUM_BM imputation flag. (See appendix J for definitions of flags.)
PUB_FIPS	02	204	A	†	Two-digit Federal Information Processing Standards (FIPS) State Code. See appendix D for list of State Codes.
CNTYFIPS	03	206	A	†	Three-digit FIPS County Code M =Missing
YR_SUB	04	209	A	†	FSCS submission year of public library data in 4-digit format (YYYY)
STATSTRU	02	213	A	†	Structure Change Code 00—No change from last year 01—Existing Administrative Entity or Outlet absorbs another Administrative Entity or Outlet 02—Newly created Administrative Entity or Outlet 03—(reserved) 04—Move Outlet to a newly created Administrative Entity 05—Merge two or more Administrative Entities or Outlets to form a new Administrative Entity or Outlet 06—(reserved) 07—(reserved) 08—Restored a closed Administrative Entity or Outlet record 09—Restored an incorrectly deleted Administrative Entity or Outlet 10—(reserved) 11—Outlet moved to different previously existing Administrative Entity 12—(reserved) 13—Add an existing Administrative Entity or Outlet not previously reported (Note: This code records structure changes to administrative entities and outlets, and is included on the Public Library Data File and the Public Library Outlet File. Structure changes include actions such as adding, deleting, or merging administrative entities or outlets. The full list of codes is provided; however, some codes are specific to one of the files (e.g., code 11 would appear only on the Public Library Outlet Data File).
STATNAME	02	215	A	702A	Name Change Code 00—No change from last year 06—Official name change 14—Minor name change

**Appendix C—Record Layout for Public Library Outlet Data File, FY 2006
(puout06a.mdb and puout06a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
STATADDR	02	217	A	703A	Address Change Code 00—No change from last year 07—Moved to a new location 15—Minor address change

N Numeric field.

A Alpha character field.

† Not applicable.

NOTE: The survey questionnaire is in appendix F.

Appendix D – State Codes

FIPS 2-Letter State Code	State	FIPS 2-Digit State Code ²
AL	Alabama	01
AK	Alaska	02
AZ	Arizona	04
AR	Arkansas	05
CA	California	06
CO	Colorado	08
CT	Connecticut	09
DE	Delaware	10
DC	District of Columbia	11
FL	Florida	12
GA	Georgia	13
HI	Hawaii	15
ID	Idaho	16
IL	Illinois	17
IN	Indiana	18
IA	Iowa	19
KS	Kansas	20
KY	Kentucky	21
LA	Louisiana	22
ME	Maine	23
MD	Maryland	24
MA	Massachusetts	25
MI	Michigan	26
MN	Minnesota	27
MS	Mississippi	28
MO	Missouri	29
MT	Montana	30
NE	Nebraska	31
NV	Nevada	32
NH	New Hampshire	33
NJ	New Jersey	34
NM	New Mexico	35
NY	New York	36
NC	North Carolina	37
ND	North Dakota	38
OH	Ohio	39
OK	Oklahoma	40
OR	Oregon	41
PA	Pennsylvania	42
RI	Rhode Island	44
SC	South Carolina	45
SD	South Dakota	46
TN	Tennessee	47
TX	Texas	48
UT	Utah	49
VT	Vermont	50
VA	Virginia	51
WA	Washington	53
WV	West Virginia	54
WI	Wisconsin	55
WY	Wyoming	56
Outlying Areas		
GU	Guam	66
MP	Northern Mariana Islands	69
PR	Puerto Rico	72
VI	Virgin Islands	78

² Federal Information Processing Standards codes (FIPS codes) are a standardized set of numeric or alphabetic codes issued by the National Institute of Standards and Technology (NIST) to ensure uniform identification of geographic entities through all federal government agencies.

Appendix E – Libraries With No Central Outlet

LIBRARIES REPORTING NO CENTRAL OUTLET

Obs	FSCS ID#	LIBRARY NAME	TOTAL	CENTRALS	BRANCHES	BOOKMOBILES
1	AL0123	MARSHALL COUNTY COOPERATIVE LIBRARY	1	0	0	1
2	AZ0001	APACHE COUNTY LIBRARY DISTRICT	7	0	7	0
3	AZ0009	COCHISE COUNTY LIBRARY DISTRICT	7	0	5	2
4	AZ0028	MARICOPA COUNTY LIBRARY DISTRICT	14	0	13	1
5	AZ0042	MOHAVE COUNTY LIBRARY DISTRICT	11	0	11	0
6	AZ0067	YAVAPAI COUNTY LIBRARY DISTRICT	10	0	10	0
7	AZ0107	NAVAJO COUNTY LIBRARY DISTRICT	3	0	3	0
8	AR0002	WASHINGTON COUNTY LIBRARY SYSTEM	8	0	8	0
9	AR0003	NORTH ARKANSAS REGIONAL LIBRARY	2	0	2	0
10	CA0047	IMPERIAL COUNTY LIBRARY	10	0	10	0
11	CA0062	COUNTY OF LOS ANGELES PUBLIC LIBRARY	88	0	84	4
12	CA0071	MONO COUNTY FREE LIBRARY	8	0	7	1
13	CA0073	MONTEREY COUNTY FREE LIBRARIES	20	0	17	3
14	CA0084	ORANGE COUNTY PUBLIC LIBRARY	29	0	29	0
15	CA0109	SAN BERNARDINO COUNTY LIBRARY	32	0	30	2
16	CA0112	SAN DIEGO COUNTY LIBRARY	33	0	31	2
17	CA0120	SAN MATEO COUNTY LIBRARY	13	0	12	1
18	CA0126	SANTA CLARA COUNTY LIBRARY	10	0	8	2
19	CA0136	SOLANO COUNTY LIBRARY	7	0	7	0
20	CA0152	VENTURA COUNTY LIBRARY	16	0	16	0
21	CA0157	YOLO COUNTY LIBRARY	7	0	7	0
22	CA0199	RIVERSIDE COUNTY LIBRARY SYSTEM	31	0	29	2
23	CO0001	RANGEVIEW LIBRARY DISTRICT	7	0	6	1
24	CO0005	ARAPAHOE LIBRARY DISTRICT	9	0	8	1
25	CO0037	DOUGLAS COUNTY LIBRARIES	6	0	5	1
26	CO0039	EAGLE VALLEY LIBRARY DISTRICT	3	0	3	0
27	CO0040	ELBERT COUNTY LIBRARY DISTRICT	4	0	4	0
28	CO0049	GARFIELD CO PUBLIC LIBRARY DISTRICT	6	0	6	0
29	CO0051	GRAND COUNTY LIBRARY DISTRICT	5	0	5	0
30	CO0060	JEFFERSON COUNTY PUBLIC LIBRARY	11	0	10	1
31	CO0094	PARK COUNTY PUBLIC LIBRARY	4	0	4	0
32	CO0103	SOUTH ROUTT LIBRARY DISTRICT	2	0	2	0
33	CO0143	CLEAR CREEK LIBRARY DISTRICT	2	0	2	0
34	CO0144	DELTA COUNTY PUBLIC LIBRARY DISTRICT	5	0	5	0
35	CO0145	WELD LIBRARY DISTRICT	12	0	10	2
36	CO9026	NORTHEAST COLORADO BOOKMOBILE SERVICES	1	0	0	1
37	DE0030	SUSSEX COUNTY DEPT. OF LIBRARIES	4	0	3	1
38	DE0046	DEPARTMENT OF COMMUNITY SERVICES	8	0	8	0
39	FL0018	CITRUS COUNTY LIBRARY SYSTEM	5	0	5	0
40	FL0039	LAKE COUNTY LIBRARY SYSTEM	13	0	13	0
41	FL0042	LEE COUNTY LIBRARY SYSTEM	14	0	13	1
42	FL0065	PASCO COUNTY PUBLIC LIBRARY COOPERATIVE	8	0	8	0
43	FL0091	ST. JOHNS COUNTY PUBLIC LIBRARY SYSTEM	6	0	5	1
44	FL0093	SARASOTA COUNTY PUBLIC LIBRARIES	8	0	8	0
45	FL0095	SEMINOLE COUNTY PUBLIC LIBRARY SYSTEM	5	0	5	0
46	FL0099	VOLUSIA COUNTY PUBLIC LIBRARY	16	0	15	1
47	FL0127	PINELLAS PUBLIC LIBRARY COOPERATIVE	24	0	24	0
48	FL0135	WILDERNESS PUBLIC LIBRARIES	5	0	4	1
49	FL0136	PANHANDLE PUBLIC LIBRARY COOPERATIVE SYSTEM	14	0	13	1
50	FL0146	SUMTER COUNTY PUBLIC LIBRARY SYSTEM	8	0	8	0
51	FL0147	THREE RIVERS REGIONAL LIBRARY SYSTEM	3	0	3	0
52	FL0149	NEW RIVER PUBLIC LIBRARY COOPERATIVE	4	0	3	1
53	FL0150	HEARTLAND LIBRARY COOPERATIVE	6	0	6	0
54	FL8001	POLK COUNTY LIBRARY COOPERATIVE	17	0	16	1
55	FL8003	OKALOOSA COUNTY PUBLIC LIBRARY COOPERATIVE	7	0	6	1
56	FL8007	LEVY COUNTY PUBLIC LIBRARY SYSTEM	5	0	5	0
57	ID0062	JEFFERSON COUNTY DISTRICT	3	0	3	0
58	ID0112	BENEWAH DISTRICT	2	0	2	0
59	MD0002	ANNE ARUNDEL COUNTY PUBLIC LIBRARY	15	0	15	0
60	MD0004	BALTIMORE COUNTY PUBLIC LIBRARY	21	0	17	4
61	MD0007	CARROLL COUNTY PUBLIC LIBRARY	6	0	5	1
62	MD0009	CHARLES COUNTY PUBLIC LIBRARY	3	0	3	0
63	MD0016	MONTGOMERY COUNTY PUBLIC LIBRARIES	23	0	22	1
64	MD0017	PRINCE GEORGE'S COUNTY MEMORIAL LIBRARY SYSTEM	19	0	19	0
65	MD0019	ST. MARY'S COUNTY LIBRARY	3	0	3	0
66	MD0024	WORCESTER COUNTY LIBRARY	5	0	5	0
67	MI0021	BAY COUNTY LIBRARY SYSTEM	6	0	5	1
68	MI0171	IOSCO-ARENAC DISTRICT LIBRARY	8	0	8	0
69	MI0182	KENT DISTRICT LIBRARY	18	0	18	0
70	MI0190	LAPEER DISTRICT LIBRARY	8	0	8	0
71	MI0240	MUSKEGON AREA DISTRICT LIBRARY	10	0	9	1
72	MI0310	COMMUNITY DISTRICT LIBRARY	6	0	6	0
73	MI0356	WARREN PUBLIC LIBRARY	3	0	3	0
74	MN0001	ARROWHEAD LIBRARY SYSTEM	1	0	0	1

Appendix E – Libraries With No Central Outlet

Obs	FSCS ID#	LIBRARY NAME	TOTAL	CENTRALS	BRANCHES	BOOKMOBILES
75	MN0038	CARVER COUNTY LIBRARY SYSTEM	5	0	5	0
76	MN0039	DAKOTA COUNTY LIBRARY	9	0	8	1
77	MN0041	HENNEPIN COUNTY LIBRARY	28	0	26	2
78	MN0045	SCOTT COUNTY LIBRARY	7	0	7	0
79	MN0046	WASHINGTON COUNTY LIBRARY	9	0	9	0
80	MN0109	VIKING LIBRARY SYSTEM	2	0	0	2
81	MN0145	KITCHIGAMI REGIONAL LIBRARY	10	0	9	1
82	MN0152	PLUM CREEK LIBRARY SYSTEM	1	0	0	1
83	MN9030	SIBLEY COUNTY LIBRARY	5	0	5	0
84	MS0006	CENTRAL MISSISSIPPI REGIONAL LIBRARY	21	0	21	0
85	MS0013	FIRST REGIONAL LIBRARY	13	0	13	0
86	MS0016	HARRISON COUNTY LIBRARY SYSTEM	6	0	6	0
87	MO0174	HEARTLAND REGIONAL LIBRARY SYSTEM	5	0	4	1
88	NV0008	LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT	24	0	24	0
89	NV0025	WASHOE COUNTY LIBRARY SYSTEM	14	0	13	1
90	NV0027	ESMERALDA COUNTY LIBRARIES	3	0	3	0
91	NY0041	SENECA NATION LIBRARY	2	0	2	0
92	NC0002	APPALACHIAN REGIONAL LIBRARY	7	0	6	1
93	NC0003	AVERY-MITCHELL-YANCEY REGIONAL LIBRARY	5	0	4	1
94	NC0006	CRAVEN-PAMLICO-CARTERET REGIONAL LIBRARY	9	0	9	0
95	NC0008	FONTANA REGIONAL LIBRARY	6	0	6	0
96	NC0011	NANTAHALA REGIONAL LIBRARY	5	0	4	1
97	NC0013	NORTHWESTERN REGIONAL LIBRARY	14	0	13	1
98	NC0014	PETTIGREW REGIONAL LIBRARY	4	0	4	0
99	NC0015	SANDHILL REGIONAL LIBRARY SYSTEM	17	0	15	2
100	NC0018	BRUNSWICK COUNTY LIBRARY	5	0	5	0
101	NC0063	WAKE COUNTY PUBLIC LIBRARIES	18	0	17	1
102	ND0078	SIOUX COUNTY LIBRARY	1	0	0	1
103	OH0018	CLERMONT COUNTY PUBLIC LIBRARY	10	0	10	0
104	OH0046	GEAUGA COUNTY PUBLIC LIBRARY	7	0	6	1
105	OH0052	CUYAHOGA COUNTY PUBLIC LIBRARY	28	0	28	0
106	OH0075	PREBLE COUNTY DISTRICT LIBRARY	7	0	7	0
107	OH0099	SOUTHWEST PUBLIC LIBRARIES	3	0	3	0
108	OH0129	ADAMS COUNTY PUBLIC LIBRARY	4	0	4	0
109	OH0242	WILLOUGHBY-EASTLAKE PUBLIC LIBRARY	4	0	4	0
110	OR0091	DESCHUTES PUBLIC LIBRARY SYSTEM	6	0	5	1
111	PA0532	ALLEGHENY COUNTY LIBRARY ASSOC	3	0	0	3
112	PA0533	GREENE COUNTY LIBRARY SYSTEM	1	0	0	1
113	PA0534	LIB SYSM OF LANCASTER COUNTY	1	0	0	1
114	PA9002	BERKS CO PUB LIBRARIES	2	0	0	2
115	PA9007	SOMERSET COUNTY FED LIB SYSTEM	1	0	0	1
116	SC0002	ABBE REGIONAL LIBRARY SYSTEM	15	0	14	1
117	UT0005	BOX ELDER COUNTY BOOKMOBILE LIBRARY	3	0	1	2
118	UT0009	CACHE COUNTY BOOKMOBILE LIBRARY	2	0	1	1
119	UT0015	CARBON COUNTY BOOKMOBILE LIBRARY	2	0	1	1
120	UT0018	DAGGETT COUNTY BOOKMOBILE LIBRARY	1	0	0	1
121	UT0022	EMERY COUNTY LIBRARY	8	0	8	0
122	UT0028	JUAB COUNTY BOOKMOBILE LIBRARY	1	0	0	1
123	UT0030	KANE COUNTY BOOKMOBILE LIBRARY	1	0	0	1
124	UT0032	MILLARD COUNTY BOOKMOBILE LIBRARY	1	0	0	1
125	UT0036	PIUTE COUNTY BOOKMOBILE LIBRARY	1	0	0	1
126	UT0038	SANPETE COUNTY BOOKMOBILE LIBRARY	2	0	1	1
127	UT0043	SEVIER COUNTY BOOKMOBILE LIBRARY	1	0	0	1
128	UT0049	SALT LAKE COUNTY LIBRARY SYSTEM	19	0	19	0
129	UT0050	SAN JUAN COUNTY LIBRARY	3	0	2	1
130	UT0053	TOOELE COUNTY BOOKMOBILE LIBRARY	2	0	1	1
131	UT0068	WAYNE COUNTY BOOKMOBILE LIBRARY	2	0	1	1
132	VT0216	WINDHAM CO. READS	1	0	0	1
133	VT0220	FRANKLIN-GRAND ISLE BOOKMOBILE	1	0	0	1
134	VT0221	BIG READ WAGON (NCLC)	1	0	0	1
135	VA0026	FAIRFAX COUNTY PUBLIC LIBRARY	21	0	21	0
136	VA0036	HENRICO COUNTY PUBLIC LIBRARY	11	0	10	1
137	VA0044	LOUDOUN COUNTY PUBLIC LIBRARY	8	0	7	1
138	VA0050	MIDDLESEX COUNTY PUBLIC LIBRARY	2	0	2	0
139	VA0051	MONTGOMERY-FLOYD REGIONAL LIBRARY	6	0	5	1
140	VA0053	NEWPORT NEWS PUBLIC LIBRARY SYSTEM	5	0	4	1
141	VA0055	NOTTOWAY COUNTY LIBRARY SYSTEM	3	0	3	0
142	VA0057	PAMUNKEY REGIONAL LIBRARY	11	0	10	1
143	VA0064	PRINCE WILLIAM PUBLIC LIBRARY SYSTEM	10	0	10	0
144	VA0078	SOUTHSIDE REGIONAL	6	0	6	0
145	VA0086	WILLIAMSBURG REGIONAL LIBRARY	4	0	2	2
146	VA0091	CENTRAL VIRGINIA REGIONAL LIBRARY	2	0	2	0
147	WA0047	WALLA WALLA COUNTY LIBRARY DISTRICT	4	0	4	0
148	WA0057	WHATCOM COUNTY LIBRARY SYSTEM	10	0	9	1
149	WA0059	KING COUNTY LIBRARY SYSTEM	51	0	43	8
150	WA0061	MID-COLUMBIA LIBRARY SYSTEM	12	0	11	1

Appendix E – Libraries With No Central Outlet

Obs	FSCS ID#	LIBRARY NAME	TOTAL	CENTRALS	BRANCHES	BOOKMOBILES
151	WA0063	PIERCE COUNTY LIBRARY SYSTEM	20	0	17	3
152	WA0065	SNO-ISLE LIBRARIES	21	0	20	1
153	WA0066	SPOKANE COUNTY LIBRARY DISTRICT	10	0	10	0
154	WA0069	TIMBERLAND REGIONAL LIBRARY	27	0	27	0
155	WA0072	STEVENS COUNTY RURAL LIBRARY DISTRICT	6	0	6	0
156	WI 0148	KENOSHA PUBLIC LIBRARY	5	0	4	1
157	WI 0153	KIMBERLY--LITTLE CHUTE PUBLIC LIBRARY	2	0	2	0
158	WI 0390	LA CROSSE COUNTY LIBRARY	5	0	5	0
			1,445	0	1,332	113

Appendix F – Survey Questionnaire

State Characteristics			
Item No.	Item	Current Year	Prior Year
100	Reporting Period Start Date (MM/YYYY)		
101	Reporting Period End Date (MM/YYYY)		
102	Official State Total Population Estimate		
103	Total Unduplicated Population of Legal Service Areas		

Administrative Entity – Name/Addresses			
Item No.	Item	Current Year	Prior Year
150	FSCS ID		
151	LIB ID		
152	Library Name		
152a	Name Status		
	Street Address		
153	Address		
153a	Address status		
154	City		
155	ZIP Code		
156	ZIP+4		
	Mailing Address		
157	Address		
158	City		
159	ZIP Code		
160	ZIP+4		

Appendix F – Survey Questionnaire

Administrative Entity – Other Identification			
Item No.	Item	Current Year	Prior Year
161	County		
162	Phone		
163	Web Address		
200	Interlibrary Relationship Code		▽
201	Legal Basis Code		▽
202	Administrative Structure Code		▽
203	FSCS Public Library Definition		▽
204	Geographic Code		▽
205	Legal Service Area Boundary Change		▽
206	Reporting Period Start Date (MM/DD/YYYY)		
207	Reporting Period End Date (MM/DD/YYYY)		

Administrative Entity – Population/Outlets/Staff			
Item No.	Item	Current Year	Prior Year
208	Population of the Legal Service Area		
	Service Outlets		
209	Number of Centrals		
210	Number of Branches		
211	Number of Bookmobiles		
	Paid Staff (Full-Time Equivalent)		
250	ALA-MLS Librarians		
251	Total Librarians		
252	All Other Paid Staff		
253	Total Paid Employees		

Administrative Entity – Operating Revenue			
Item No.	Item	Current Year	Prior Year
300	Local Government Operating Revenue		
301	State Government Operating Revenue		
302	Federal Government Operating Revenue		
303	Other Operating Revenue		
304	Total Operating Revenue		

Appendix F – Survey Questionnaire

Administrative Entity – Operating Expenditures			
Item No.	Item	Current Year	Prior Year
	Staff Expenditures		
350	Salaries and Wages Expenditures		
351	Employee Benefits		
352	Total Staff Expenditures		
	Collection Expenditures		
353	Print Materials Expenditures		
354	Electronic Materials Expenditures		
355	Other Materials Expenditures		
356	Total Collection Expenditures		
357	Other Operating Expenditures		
358	Total Operating Expenditures		

Administrative Entity – Capital			
Item No.	Item	Current Year	Prior Year
	Capital Revenue		
400	Local Government Capital Revenue		
401	State Government Capital Revenue		
402	Federal Government Capital Revenue		
403	Other Capital Revenue		
404	Total Capital Revenue		
	Capital Expenditures		
405	Total Capital Expenditures		

Appendix F – Survey Questionnaire

Administrative Entity – Library Collections			
Item No.	Item	Current Year	Prior Year
450	Print Materials		
451	Electronic Books		
452	Audio		
453	Video		
	Licensed Databases		
454	Local		
455	State (state government or state library)		
456	Other cooperative agreements (or consortia) within state or region		
457	Total Licensed Databases		
458	Current Print Serial Subscriptions		
459	Current Electronic Serial Subscriptions		

Administrative Entity – Service Measures			
Item No.	Item	Current Year	Prior Year
500	Public Service Hours Per Year		
501	Library Visits		
502	Reference Transactions		
503	Registered Borrowers		
550	Total Circulation		
551	Children's Circulations		
552	Interlibrary Loans Provided to		
553	Interlibrary Loans Received From		

Administrative Entity – Programs/Other Electronic			
Item No.	Item	Current Year	Prior Year
	Library Programs		
600	Total Library Programs		
601	Children's Programs		
602	Total Program Attendance		
603	Children's Program Attendance		
	Other Electronic Information		
650	Internet Terminals Used by the General Public		
651	Users of Public Internet Computers Per Year		

Appendix F – Survey Questionnaire

Outlet			
Item No.	Item	Current Year	Prior Year
700	FSCS ID and SEQ		
700a			
701	LIB ID		
702	Name		
702a	Name Status		
	Street Address		
703	Address		
703a	Address Status		
704	City		
705	ZIP Code		
706	ZIP+4		
707	County		
708	Phone		
709	Outlet Type Code		▼
710	Metropolitan Status Code		▼
711	Square Footage of Outlet		
712	Number of Bookmobiles		

Appendix F – Survey Questionnaire

State Characteristics Data Element Definitions

Note: The items below are answered by the state library agency.

#	<u>Data Element Name</u>	<u>Data Element Definition</u>
100	Reporting Period Starting Date	<p>This is the earliest date (month and year) for a 12-month period that applies to the state's data being submitted to NCES.</p> <p>Note: Reporting period means data for the fiscal year that ended in the previous calendar year. If data are collected for different local reporting periods, provide the earliest starting date.</p>
101	Reporting Period Ending Date	<p>This is the latest date (month and year) for a 12-month period that applies to the state's data being submitted to NCES.</p> <p>Note: Reporting period means data for the fiscal year that ended in the previous calendar year. If data are collected for different local reporting periods, provide the latest ending date.</p>
102	Official State Total Population Estimate	<p>This is the most recent official total population figure for your state that matches the local population figures that you are submitting to NCES. The State Data Coordinator should obtain this figure annually from the State Data Center or other official state sources.</p>
103	Total Unduplicated Population of Legal Service Areas	<p>This is the total unduplicated population of those areas in your state that receive library services. The population of unserved areas is not included in this figure.</p> <p>Note: A state's actual total population of legal service areas may be different from the total population of legal service areas as calculated by WebPLUS. This happens in states where there are overlaps in population of legal service areas served by individual libraries, resulting in the same population being counted twice in the WebPLUS calculation. For states that have no overlapping jurisdictions, this number will be identical to your state's total population of legal service areas as calculated by WebPLUS. For states that do have overlaps in population of legal service areas served by individual libraries, this number must be calculated separately.</p> <p>Use your state's most recent official state population figures for jurisdictions in your state as the basis for calculating the total unduplicated population of legal service areas.</p>

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Administrative Entity Data Element Definitions

Administrative Entity. (This is not a WebPLUS Data Element.) This is the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. The administrative entity may have a single outlet, or it may have more than one outlet.

#	<u>Data Element Name</u>	<u>Data Element Definition</u>
150	FSCS ID (Automatic Display)	This is the identification code assigned by WebPLUS to the administrative entity.
151	LIB ID	This is the state-assigned identification code for the administrative entity.
152	Name	This is the legal name of the administrative entity.

Note: Provide the name of the public library. Do not use acronyms. Do not abbreviate the name unless it exceeds the WebPLUS field length of 60 characters. Avoid abbreviations at the beginning of the name and do not punctuate abbreviations. (See Standard Abbreviations for WebPLUS in Appendix I.)

Street Address

153	Street Address	This is the complete street address of the administrative entity. Note: Do not report a post office box or general delivery.
154	City (of street address)	This is the city or town in which the administrative entity is located.
155	ZIP Code (of street address)	This is the standard five-digit postal zip code for the street address of the administrative entity.
156	ZIP+4 (of street address)	This is the four-digit postal ZIP code extension for the street address of the administrative entity.

Mailing Address

157	Mailing Address	This is the mailing address of the administrative entity.
158	City (of mailing address)	This is the city or town of the mailing address for the administrative entity.
159	ZIP Code (of mailing address)	This is the standard five-digit postal ZIP code for the mailing address of the administrative entity.
160	ZIP+4 (of mailing address)	This is the four-digit postal ZIP code extension for the mailing address of the administrative entity.
161	County of the Entity	This is the county in which the headquarters of the administrative entity is located.

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- 162 Phone This is the telephone number of the administrative entity, including area code.
- Note: Report telephone number without spacing or punctuation. If the Administrative Entity has no phone, enter “-3” (for Not Applicable).
- 163 Web Address This is the Web address of the administrative entity.
http:_____
- Note: If the Administrative Entity has no web address, enter “-3” (for Not Applicable).
- 200 Interlibrary Relationship Code Select one of the following:
- HQ—Headquarters of a Federation or Cooperative. The library or entity that provides the physical space and staff who manage, coordinate, or administer the programs of the federation or cooperative.
- Note: Agencies that serve other libraries rather than the public should not be reported to FSCS.
- ME—Member of a Federation or Cooperative. An autonomous library joined by formal or informal agreement(s) with (a) other autonomous libraries in the same state to perform various services cooperatively, such as resource sharing, communications, etc., and (b) libraries that are part of national, multi-state or statewide library federations or cooperatives. (Do not include OCLC.) Do not include multiple-outlet administrative entities (e.g., libraries with branches and that have the word "system" in their legal name) if the entity does not have an agreement with another autonomous library.
- NO—Not a Member of a Federation or Cooperative.
- 201 Legal Basis Code The legal basis is the type of local government structure within which the entity functions. It reflects the state or local law, which authorizes the library.
- Select one of the following:
- CC—City/County. A multi-jurisdictional entity that is operated jointly by a county and a city.
- CI—Municipal Government (city, town or village). A municipal government is an organized local government authorized in a state’s constitution and statutes and established to provide general government for a specific concentration of population in a defined area.
- CO—County/Parish. An organized local government authorized in a state’s constitution and statutes and established to provide general government.

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LD—Library District. A library district is a local entity other than a county, municipality, township, or school district that is authorized by state law to establish and operate a public library as defined by FSCS. It has sufficient administrative and fiscal autonomy to qualify as a separate government. Fiscal autonomy requires support from local taxation dedicated to library purposes (e.g., a library tax).

MJ—Multi-jurisdictional. An entity operated jointly by two or more units of local government under an intergovernmental agreement which creates a jointly appointed board or similar means of joint governance; to be distinguished from a library which contracts to serve other jurisdictions and from special library districts.

Note: Please put city/county combinations under 'CC', rather than under Multi-jurisdictional.

NL—Native American Tribal Government. An organized local government authorized and established to provide general government to residents of a Native American reservation.

Note: Include native Alaskan villages in this category.

NP—Non-profit Association or Agency. An entity privately controlled but meeting the statutory definition of a public library in a given state; includes association libraries.

SD—School District. An organized local entity providing public elementary, secondary, and/or higher education which, under state law, has sufficient administrative and fiscal autonomy to qualify as a separate government. Excludes "dependent public school systems" of county, municipal, township, or state governments.

OT—Other.

202 Administrative Structure Code

This code identifies an autonomous library entity (administrative entity) that has its own governance and funding.

An administrative entity is the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. The administrative entity may have a single outlet, or it may have more than one outlet.

Select one of the following:

MA—Administrative Entity with Multiple Direct Service Outlets where Administrative Offices are separate. An administrative entity that serves the public directly with two or more service outlets, including some combination of one central library, branch(es), bookmobile(s), and/or books-by-mail only. The administrative offices are separate from the direct service outlets and do not provide direct library services.

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MO—Administrative Entity with Multiple Direct Service Outlets where Administrative Offices are Not Separate. An administrative entity that serves the public directly with two or more service outlets, including some combination of one central library, branch(es), bookmobile(s), and/or books-by-mail only.

SO—Administrative Entity with a Single Direct Service Outlet. An administrative entity that serves the public directly with one central library, books-by-mail only, or one bookmobile.

203 FSCS Public Library Definition

Answer <Y>es or <N>o to the following question: “Does this public library meet all the criteria of the FSCS public library definition?”

A public library is an entity that is established under state enabling laws or regulations to serve a community, district, or region, and that provides at least the following:

1. An organized collection of printed or other library materials, or a combination thereof;
2. Paid staff;
3. An established schedule in which services of the staff are available to the public;
4. The facilities necessary to support such a collection, staff, and schedule; and
5. Is supported in whole or in part with public funds.

Note: If the library meets all of the requirements of this definition, respond with a <Y>es. If the library does not meet one or more of the requirements, respond with a <N>o.

204 Geographic Code

Choose from among the following types of readily available Census geography, one code that either exactly or most nearly describes the geographic area for which the public library has been established to offer services and from which (or on behalf of which) the library derives revenue, plus any areas served under contract for which the library is the primary service provider.

Note: The Population of Legal Service Area (data element #208) should be reflected in the geographic code selected. For further clarification of municipal government, county/parish, and school district, refer to definitions under Legal Basis Code (data element #201). For further clarification of metropolitan area, see Metropolitan Status Code “NC—Metropolitan Area, but Not Within Central City Limits” (data element #710—Outlet Data Element Definitions).

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C11—Municipal Government (city, town or village) (exactly)
 C12—Municipal Government (city, town or village) (most nearly)
 CO1—County/Parish (exactly)
 CO2—County/Parish (most nearly)
 MA1—Metropolitan Area (exactly)
 MA2—Metropolitan Area (most nearly)
 MC1—Multi-County (exactly)
 MC2—Multi-County (most nearly)
 SD1—School District (exactly)
 SD2—School District (most nearly)
 OTH—Other

205	Legal Service Area Boundary Change	<p>Answer <Y>es or <N>o to the following question: <i>“Did the administrative entity’s legal service area boundaries change since last year?”</i></p> <p>Note: Changes are likely to result, for example, when a municipality annexes land, when one municipality in a county becomes either an independent city or its own county necessitating its exclusion from the first county’s geography, or when an administrative entity contracts to provide public library service for some additional geographic area other than the geographic area for which it was established (e.g., a municipal library contracts to serve county residents).</p>
206	Reporting Period Starting Date	<p>This is the starting date (month, day, and year) for a 12-month period that applies to the administrative entity’s data being submitted to NCES.</p> <p>Note: Reporting period means data for the fiscal year that ended in the previous calendar year.</p>
207	Reporting Period Ending Date	<p>This is the ending date (month, day, and year) for a 12-month period that applies to the administrative entity’s data being submitted to NCES.</p> <p>Note: Reporting period means data for the fiscal year that ended in the previous calendar year.</p>
208	Population of the Legal Service Area	<p>The number of people in the geographic area for which a public library has been established to offer services and from which (or on behalf of which) the library derives revenue, plus any areas served under contract for which the library is the primary service provider.</p> <p>Note: The determination of this population figure shall be the responsibility of the state library agency. This population figure should be based on the most recent official state population figures for jurisdictions in your state available from the State Data Center. The State Data Coordinator should obtain these figures annually from the State Data Center or other official state sources.</p>

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209	Number of Central Libraries	<p>This is one type of single outlet library (SO) or the library, which is the operational center of a multiple-outlet library (MO or MA). Usually all processing is centralized here and the principal collections are housed here. Synonymous with main library.</p> <p>Note: Each administrative entity may report either no central library or one central library. No administrative entity may report more than one central library. In the administrative entity file, this simply means reporting “0” or “1” for central library. Where two or more libraries are considered “centrals” for state or local purposes, one central library and one or more branch libraries should be reported to FSCS. If you wish to identify a central library in the outlet file, identify the library with the largest collection as the central library for FSCS purposes, and report all others as branches. Where there are several co-equal outlets and no principal collection, report all such outlets as branches, not central libraries.</p>
210	Number of Branch Libraries	<p>A branch library is an auxiliary unit of an administrative entity which has at least all of the following:</p> <ol style="list-style-type: none"> 1. Separate quarters; 2. An organized collection of library materials; 3. Paid staff; and 4. Regularly scheduled hours for being open to the public.
211	Number of Bookmobiles	<p>A bookmobile is a traveling branch library. It consists of at least all of the following:</p> <ol style="list-style-type: none"> 1. A truck or van that carries an organized collection of library materials; 2. Paid staff; and 3. Regularly scheduled hours (bookmobile stops) for being open to the public. <p>Note: Count the number of vehicles in use, not the number of stops the vehicle makes.</p>
PAID STAFF (FULL-TIME EQUIVALENT)		
<p>Report figures as of the last day of the fiscal year. Include all positions funded in the library’s budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.</p>		
250	ALA-MLS	<p>Librarians with master’s degrees from programs of library and information studies accredited by the American Library Association.</p>
251	Total Librarians	<p>Persons with the title of librarian who do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspect. This data element also includes ALA-MLS (data element #250).</p>

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252	All Other Paid Staff	This includes all other FTE employees paid from the reporting unit budget, including plant operations, security, and maintenance staff.
253	Total Paid Employees	This is the sum of Total Librarians and All Other Paid Staff (data elements #251 and #252).

OPERATING REVENUE

Report revenue used for operating expenditures as defined below. Include federal, state, local, or other grants. DO NOT include revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). (Funds transferred from one public library to another public library should be reported by only one of the public libraries. The State Data Coordinator shall determine which library will report these funds.)

300	Local Government Revenue	<p>This includes all local government funds designated by the community, district, or region and available for expenditure by the public library. Do not include the value of any contributed or in-kind services or the value of any gifts and donations, library fines, fees, or grants.</p> <p>Do not include state, federal, and other funds passed through local government for library use. Report these funds with state government revenue or federal government revenue, as appropriate.</p>
301	State Government Revenue	<p>These are all funds distributed to public libraries by state government for expenditure by the public libraries, except for federal money distributed by the state. This includes funds from such sources as penal fines, license fees, and mineral rights.</p> <p>Note: If operating revenue from consolidated taxes is the result of state legislation, the revenue should be reported under state revenue (even though the revenue may be from multiple sources).</p>
302	Federal Government Revenue	This includes all federal government funds distributed to public libraries for expenditure by the public libraries, including federal money distributed by the state.
303	Other Operating Revenue	This is all operating revenue other than that reported under local, state, and federal (data elements #300, #301, and #302). Include, for example, monetary gifts and donations received in the current year, interest, library fines, fees for library services, or grants. Do not include the value of any contributed or in-kind services or the value of any non-monetary gifts and donations.
304	Total Operating Revenue	This is the sum of Local Government Revenue, State Government Revenue, Federal Government Revenue, and Other Operating Revenue (data elements #300 through #303).

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OPERATING EXPENDITURES

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Do not report the value of free items as expenditures. Do not report estimated costs as expenditures. Do not report capital expenditures under this category.

Staff Expenditures

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|-----|--------------------------------|---|
| 350 | Salaries & Wages Expenditures | This includes salaries and wages for all library staff (including plant operations, security, and maintenance staff) for the fiscal year. Include salaries and wages before deductions but exclude employee benefits. |
| 351 | Employee Benefits Expenditures | These are the benefits outside of salaries and wages paid and accruing to employees (including plant operations, security, and maintenance staff), regardless of whether the benefits or equivalent cash options are available to all employees. Include amounts for direct paid employee benefits including Social Security, retirement, medical insurance, life insurance, guaranteed disability income protection, unemployment compensation, workmen's compensation, tuition, and housing benefits. |
| 352 | Total Staff Expenditures | This is the sum of Salaries & Wages Expenditures and Employee Benefits Expenditures (data elements #350 and #351). |

Collection Expenditures

This includes all operating expenditures from the library budget for all materials in print, microform, electronic, and other formats considered part of the collection, whether purchased, leased, or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

- | | | |
|-----|-----------------------------------|--|
| 353 | Print Materials Expenditures | Report all operating expenditures for the following print materials: books, serial back files, current serial subscriptions, government documents, and any other print acquisitions. |
| 354 | Electronic Materials Expenditures | Report all operating expenditures for electronic (digital) materials. Types of electronic materials include e-books, e-serials (including journals), government documents, databases (including locally mounted, full text or not), electronic files, reference tools, scores, maps, or pictures in electronic or digital format, including materials digitized by the library. Electronic materials can be distributed on magnetic tape, diskettes, computer software, CD-ROM, or other portable digital carrier, and can be accessed via a computer, via access to the Internet, or by using an e-book reader. Include expenditures for materials held locally and for remote materials for which permanent or temporary access rights have been acquired. Include expenditures for database licenses. [Note: Based on ISO 2789 definition.] |

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Note: Expenditures for computer software used to support library operations or to link to external networks, including the Internet, are reported under Other Operating Expenditures (data element #357).

355	Other Materials Expenditures	Report all operating expenditures for other materials, such as microform, audio, video, DVD, and materials in new formats.
356	Total Collection Expenditures	This is the sum of Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (data elements #353, #354, and #355).
357	Other Operating Expenditures	This includes all expenditures other than those reported for Total Staff Expenditures (data element #352) and Total Collection Expenditures (data element #356).

Note: Include expenses such as binding, supplies, repair or replacement of existing furnishings and equipment; and costs of computer hardware and software used to support library operations or to link to external networks, including the Internet. Report contracts for services, such as costs of operating and maintaining physical facilities, and fees paid to a consultant, auditor, architect, attorney, etc.

358	Total Operating Expenditures	This is the sum of Total Staff Expenditures, Total Collection Expenditures, and Other Operating Expenditures (data elements #352, #356, and #357).
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CAPITAL REVENUE

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for major capital expenditures in the following categories:

400	Local Government Capital Revenue	Report all governmental funds designated by the community, district, or region and available to the public library for the purpose of major capital expenditures, except for state and/or federal money distributed by the local government.
401	State Government Capital Revenue	Report all funds distributed to public libraries by state government for expenditure by the public libraries for the purpose of major capital expenditures, except for federal money distributed by the state.
402	Federal Government Capital Revenue	Report federal governmental funds, including federal funds distributed by the state or locality, and grants and aid received by the library for the purpose of major capital expenditures.

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403	Other Capital Revenue	Report private (non-governmental funds), including grants received by the library for the purpose of major capital expenditures.
404	Total Capital Revenue	This is the sum of Local Government Capital Revenue, State Government Capital Revenue, Federal Government Capital Revenue, and Other Capital Revenue (data elements #400 through #403).

Note: The amounts reported for Total Capital Revenue and Total Capital Expenditures are not expected to be equal.

CAPITAL EXPENDITURES

405	Total Capital Expenditures	Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library should be reported by only one of the public libraries.
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LIBRARY COLLECTION

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microform, scores, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (data elements #353, #354, and #355). Under this category report only items the library has acquired as part of the collection and catalogued, whether purchased, leased, licensed, or donated as gifts.

450	Print Materials	Report a single figure that includes both of the following: <ol style="list-style-type: none">1. Books in print. Books are non-serial printed publications (including music and maps) that are bound in hard or soft covers, or in loose-leaf format. Include non-serial government documents. Report the number of physical units, including duplicates. For smaller libraries, if volume data are not available, count the number of titles. Books packaged together as a unit (e.g., a 2-volume set) and checked out as a unit are counted as one physical unit.
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2. Serial back files in print. Serials are publications issued in successive parts, usually at regular intervals, that are intended to be continued indefinitely. Serials include periodicals (magazines); newspapers; annuals (reports, yearbooks, etc.); journals, memoirs, proceedings, and transactions of societies; and numbered monographic series. Government documents and reference tools are often issued as serials. Except for the current volume, count unbound serials as a volume when the library has at least half of the issues in a publisher's volume. Report the number of physical units, including duplicates. For smaller libraries, if volume data are not available, count the number of titles. Serials packaged together as a unit (e.g., a 2-volume serial monograph) and checked out as a unit are counted as one physical unit.

451 Electronic Books (E-Books)

E-books are digital documents (including those digitized by the library), licensed or not, where searchable text is prevalent, and which can be seen in analogy to a printed book (monograph). Include non-serial government documents. E-books are loaned to users on portable devices (e-book readers) or by transmitting the contents to the user's personal computer for a limited time. Include e-books held locally and remote e-books for which permanent or temporary access rights have been acquired. Report the number of physical or electronic units, including duplicates, for all outlets. For smaller libraries, if volume data are not available, the number of titles may be counted. E-books packaged together as a unit (e.g., multiple titles on a single e-book reader) and checked out as a unit are counted as one unit.

Note: Under this category report only items the library has selected as part of the collection and made accessible through the library's Online Public Access Catalog (OPAC).

452 Audio

These are materials on which sounds (only) are stored (recorded) and that can be reproduced (played back) mechanically, electronically, or both. Include records, audiocassettes, audio cartridges, audio discs (including audio-CD-ROMs), audio-reels, talking books, and other sound recordings.

Report the number of physical units, including duplicates. For smaller libraries, if physical unit data are not available, count the number of titles. Items packaged together as a unit (e.g., two audiocassettes for one recorded book) and checked out as a unit are counted as one physical unit.

453 Video

These are materials on which moving pictures are recorded, with or without sound. Electronic playback reproduces pictures, with or without sound, using a television receiver or monitor. Video formats may include tape, DVD, CD-ROM, etc.

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Report the number of physical units, including duplicates. For smaller libraries, if physical unit data are not available, count the number of titles. Items packaged together as a unit (e.g., two video cassettes for one movie) and checked out as a unit are counted as one physical unit.

Licensed Databases

Report the number of licensed databases (including locally mounted or remote, full-text or not) for which temporary or permanent access rights have been acquired through payment by the library, or by formal agreement with the State Library or a cooperative agreement within the state or region. A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data.

Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Subscriptions to individual electronic serial titles are reported under Current Electronic Serial Subscriptions (data element #459). Each database is counted individually even if access to several databases is supported through the same vendor interface

Report the number of licensed databases acquired through payment or formal agreement, by source of access:

- | | | |
|-------|--|--|
| 454* | Local | |
| 455* | State (state government or state library) | |
| 456* | Other cooperative agreements (or consortia) within state or region | |
| 457** | Total Licensed Databases | This is the sum of Local, State, and Other licensed databases (data elements #454 through #456). |

Current Serial Subscriptions

Current serial subscriptions are arrangements by which, in return for a sum paid in advance, serials are provided for a specified number of issues. Include current serial subscriptions in print, electronic, and digital formats.

- | | | |
|-------|------------------------------------|---|
| 458** | Current Print Serial Subscriptions | Report the number of current print serial subscriptions, including duplicates, for all outlets. Examples of serials are periodicals (magazines), newspapers, annuals, some government documents, some reference tools, and numbered monographic series. |
|-------|------------------------------------|---|

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459**	Current Electronic Serial Subscriptions	Report the number of current electronic, electronic and other format, and digital serial subscriptions (e-serials, e-journals), including duplicates, for all outlets. Examples include periodicals (magazines), news-papers, annuals, some government documents, some reference tools, and numbered monographic series distributed in the following ways: (a) via the Internet (e.g., HTML, PDF, JPEG, or compressed file formats such as zipped files), (b) on CD-ROM or other portable digital carrier, (c) on databases (including locally mounted databases), and (d) on diskettes or magnetic tapes. Electronic serial subscriptions include serials held locally or remote resources that the library has authorization to access, including those available through statewide or consortia agreements. Do not include subscriptions to indexing and abstracting databases that include full-text serial content (e.g., EBSCO Host, ProQuest, OCLC FirstSearch).
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SERVICES

500	Public Service Hours Per Year	<p>This is the sum of annual public service hours for outlets.</p> <p>Note: Include the hours open for public service for Centrals (data element #209), Branches (data element #210), Bookmobiles (data element #211), and Books-by-Mail Only. For each bookmobile, count only the hours during which the bookmobile is open to the public. For administrative entities that offer ONLY books-by-mail service, count the hours that the outlet is staffed for service. Minor variations in scheduled public service hours need not be included, however, extensive hours closed to the public due to natural disasters or other events should be excluded even if the staff is scheduled to work.</p>
501	Library Visits	<p>This is the total number of persons entering the library for whatever purpose during the year.</p> <p>Note: If an actual count of visits is unavailable, determine an annual estimate by counting visits during a typical week in October and multiplying the count by 52. A “typical week” is a time that is neither unusually busy nor unusually slow. Avoid holiday times, vacation periods for key staff, or days when unusual events are taking place in the community or the library. Choose a week in which the library is open its regular hours. Include seven consecutive calendar days, from Sunday through Saturday (or whenever the library is usually open).</p>

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502	Reference Transactions	<p>A reference transaction is an information contact which involves the knowledge, use, recommendations, interpretation, or instruction in the use of one or more information sources by a member of the library staff. It includes information and referral services. Information sources include printed and non-printed materials, machine-readable databases, catalogs and other holdings records, and, through communication or referral, other libraries and institutions and people inside and outside the library. The request may come in person, by phone, by fax, or by mail, electronic mail, or through live or networked electronic reference service from an adult, a young adult, or a child.</p> <p>Do not count directional transactions or questions of rules or policies. Examples of directional transactions are "<i>Where are the children's books?</i>" and "<i>I'm looking for a book with the call number 811.2G.</i>" An example of a question of rules or policies is "<i>Are you open until 9:00 tonight?</i>"</p> <p>Note: If an annual count of reference transactions is unavailable, determine an annual estimate by counting reference transactions during a typical week in October and multiply the count by 52. A "typical week" is a time that is neither unusually busy nor unusually slow. Avoid holiday times, vacation periods for key staff, or days when unusual events are taking place in the community or in the library. Choose a week in which the library is open its regular hours. Include seven consecutive calendar days, from Sunday through Saturday (or whenever the library is usually open).</p>
503*	Number of Registered Borrowers	<p>A registered borrower is a library user who has applied for and received an identification number or card from the public library that has established conditions under which the user may borrow library materials and gain access to other library resources. (<i>Output Measures for Public Libraries, 2nd edition</i>).</p> <p>Note: Files should have been purged within the past three (3) years.</p>
550	Total Circulation	<p>The total annual circulation of all library materials of all types, including renewals.</p> <p>Note: Count all materials in all formats that are charged out for use outside the library. Interlibrary loan transactions included are only items borrowed for users. Do not include items checked out to another library.</p>
551	Circulation of Children's Materials	<p>The total annual circulation of all children's materials in all formats to all users, including renewals.</p>
INTER-LIBRARY LOANS		
552	Provided To	<p>These are library materials, or copies of the materials, provided by one autonomous library to another upon request. The libraries involved in inter-library loans are not under the same library administration. These data are reported as annual figures.</p>

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553 Received From These are library materials, or copies of the materials, received by one autonomous library from another upon request. The libraries involved in interlibrary loans are not under the same library administration. These data are reported as annual figures.

LIBRARY PROGRAMS

600 Total Number of Library Programs A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions.

Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities.

If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

601 Number of Children's Programs A children's program is any planned event for which the primary audience is children and which introduces the group of children attending to any of the broad range of library services or activities for children or which directly provides information to participants. Children's programs may cover use of the library, library services, or library tours. Children's programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include story hours and summer reading events.

Count all children's programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Do not include children's programs sponsored by other groups that use library facilities. If children's programs are offered as a series, count each program in the series. For example, a story hour offered once a week, 48 weeks a year, should be counted as 48 programs. Exclude library activities for children delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, and mentoring activities. This figure is a subset of the Total Number of Library Programs (data element #600).

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Note: *Output Measures for Public Library Services to Children: A Manual of Standardized Procedures* (ALA, 1992) defines children as persons age 14 and under.

602	Total Attendance at Library Programs	This is a total count of the audience at all library programs during the reporting period. (See Total Number of Library Programs, data element #600, for the definition of a library program.)
603	Children's Program Attendance	The count of the audience at all programs for which the primary audience is children 14 years and under. Include adults who attend programs intended primarily for children.

Note: Do not count attendance at library activities for children that are delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, and mentoring activities. (See Number of Children's Programs, data element #601, for the definition of a children's library program.)

OTHER ELECTRONIC INFORMATION

650* **	Number of Internet Computers Used by General Public	Report the number of the library's Internet computers [personal computers (PCs) and laptops], whether purchased, leased, or donated, used by the general public in the library.
651* **	Number of Users of Public Internet Computers Per Year	Report the total number of individuals that have used Internet computers in the library during the last year. If the computer is used for multiple purposes (Internet access, word-processing, OPAC, etc.) and Internet users cannot be isolated, report all usage. A typical week or other reliable estimate may be used to determine the annual number. Sign-up forms or Web-log tracking software also may provide a reliable count of users.

Note: The number of users may be counted manually, using registration logs. Count each user that uses public internet computers, regardless of the amount of time spent on the computer. A user who uses the library's public internet computer(s) three times a year would count as three customers. Software such as "Historian" can also be used to track the number of users at each public internet computer. If the data element is collected as a weekly figure, multiply that figure by 52 to annualize it.

* New data element
 ** Renumbered data elements
 *** Revised data element name or definition

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Outlet Data Element Definitions

#	<u>Data Element Name</u>	<u>Data Element Definition</u>
700	FSCS ID and SEQ (Automatic Display)	This is the identification code assigned by WebPLUS. Outlets are assigned the same FSCS ID as the administrative entity to which they belong, with a unique three-digit suffix added to distinguish each outlet.
701	LIB ID (Optional)	This is the state-assigned identification code for the outlet.
702	Name	<p>This is the legal name of the outlet.</p> <p>Note: Provide the legal name of the outlet. Do not use acronyms. Do not abbreviate the name unless it exceeds the WebPLUS field length of 60 characters. Avoid abbreviations at the beginning of the name and do not punctuate abbreviations. (See Standard Abbreviations for WebPLUS in Appendix I.)</p>
703	Street Address	<p>This is the complete street address of the outlet.</p> <p>Note: Do not report a post office box or general delivery. For a bookmobile that operates from an administrative entity, branch, or central library, report the address of the administrative entity, branch or central library from which it operates. For a bookmobile that is itself the administrative entity, report the address where the bookmobile is parked at night.</p>
704	City	This is the city or town in which the outlet is located.
705	ZIP Code	This is the standard five-digit postal ZIP code for the street address of the outlet.
706	ZIP+4	This is the four-digit postal ZIP code extension for the street address of the outlet.
707	County of the Outlet	This is the county in which the outlet is located.
708	Phone	<p>This is the telephone number of the outlet, including area code.</p> <p>Note: Report telephone number without spacing or punctuation. If the outlet has no phone, enter “-3” (for Not Applicable).</p>

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709	Outlet Type Code	<p>An outlet is a unit of an administrative entity that provides direct public library service.</p> <p>Select one of the following:</p> <p>BM—Books-by-Mail Only. A direct mail order service which provides books and other library materials. Books-by-mail typically serves rural residents, the disabled, the homebound, and others without access to another type of public library outlet. Requests for materials are usually received by mail and by telephone only. Only books-by-mail services that are housed separately from any other type of direct public service outlet (that is, central library, branches, or bookmobiles) should be coded here.</p> <p>BR—Branch Library. A branch library is an auxiliary unit of an administrative entity which has at least all of the following:</p> <ol style="list-style-type: none">1. Separate quarters;2. An organized collection of library materials;3. Paid staff; and4. Regularly scheduled hours for being open to the public. <p>BS—Bookmobile(s). A bookmobile is a traveling branch library. It consists of at least all of the following:</p> <ol style="list-style-type: none">1. A truck or van that carries an organized collection of library materials;2. A paid staff; and3. Regularly scheduled hours (bookmobile stops) for being open to the public. <p>Note: A separate outlet record may be created for each bookmobile. You may wish to create separate outlet records for individual bookmobiles if (1) they have different addresses and/or (2) they have different Metropolitan Status Codes (see outlet data element #710). Alternatively, a bookmobile outlet record may include more than one bookmobile.</p> <p>CE—Central Library. This is one type of single outlet library (SO) or the library which is the operational center of a multiple-outlet library (MO or MA). Usually all processing is centralized here and the principal collections are housed here. Synonymous with main library.</p>
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Note: Each administrative entity may report either no central library or one central library. No administrative entity may report more than one central library. If you wish to identify a central library in the outlet file, identify the library with the largest collection as the central library for FSCS purposes, and report all others as branches. Where there are several co-equal outlets and no principal collection, report all such outlets as branches, not central libraries.

710 Metropolitan Status Code

Select one of the following. Bookmobiles should report the code which best describes their primary service area.

Note: Contact the State Data Center for specific information about Metropolitan Areas in your state.

CC—Central City. The largest central city and, in some cases, up to two additional central cities are included in the title of the Metropolitan Area; there also are central cities that are not included in a Metropolitan Area title. A Metropolitan Area central city does not include any part of that city that extends outside the Metropolitan Area boundary.

NC—Metropolitan Area, but Not Within Central City Limits. A large population nucleus, together with adjacent communities that have a high degree of economic and social integration with that nucleus. Some Metropolitan Areas are defined around two or more nuclei. Each Metropolitan Area must contain a place with a minimum population of 50,000 or a Census Bureau-defined urbanized area and a total Metropolitan Area population of at least 100,000 (75,000 in New England). A Metropolitan Area comprises one or more central counties. (Independent cities are considered county equivalents.) A Metropolitan Area may also include one or more outlying counties that have close economic and social relationships with the central county. An outlying county must have a specified level of commuting to the central counties and also must meet certain standards regarding metropolitan character, such as population density, urban population, and population growth. In New England, Metropolitan Areas are composed of cities and towns rather than whole counties.

NO—Not in a Metropolitan Area.

711 Square Footage of Outlet

Provide the area, in square feet, of the public library outlet (central library or branch). Report the total area in square feet for each library outlet (central library or branch) separately. This is the area on all floors enclosed by the outer walls of the library outlet. Include all areas occupied by the library outlet, including those areas off-limits to the public. Include any areas shared with another agency or agencies if the outlet has use of that area.

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712 Number of Bookmobiles in the Bookmobile Outlet Record

The number of bookmobiles in the bookmobile outlet record.

Note: A bookmobile outlet record may include one or more bookmobiles. Complete this data element only if the outlet record is of the type BS—Bookmobile(s) (see outlet data element #709). A bookmobile is a traveling branch library. It consists of at least all of the following:

1. A truck or van that carries an organized collection of library materials;
2. A paid staff; and
3. Regularly scheduled hours (bookmobile stops) for being open to the public. Count vehicles in use, not the number of stops the vehicle makes.

Appendix – G Imputation Flags and Definitions for Public Library Data File

- 0 If the variable was not imputed.
- 1 If Method 1 (mean growth rate) was used with 2005 data.
- 2 If Method 1 was used with 2004 data.
- 3 If Method 2 (hot-deck growth rate) was used with 2005 data.
- 4 If Method 2 was used with 2004 data.
- 5 If adjusted cell mean was used (the ratio of population of legal service area to the cell mean population of legal service area was used to adjust the imputed value).
- 6 If unadjusted cell mean was used.
- 7 If, for library visits, there is no prior year data, the ratio of 2006 total library visits to total population of legal service area for the respondents in the imputation cell was multiplied by the nonrespondent's 2006 population value.
- 8 If, for children's program attendance, the ratio of the nonrespondent's 2005 children's program attendance to library visits was multiplied by the nonrespondent's 2006 library visits. Likewise, for children's circulation, the ratio of the nonrespondent's 2004 children's circulation to total circulation was multiplied by the nonrespondent's 2005 total circulation. Likewise for other variables.
- 9 If, for children's program attendance, the ratio of the nonrespondent's 2004 children's program attendance to library visits was multiplied by the nonrespondent's 2006 library visits. Likewise, for children's circulation, the ratio of the nonrespondent's 2004 children's circulation to total circulation was multiplied by the nonrespondent's 2006 total circulation. Likewise for other variables.
- 10 If, for children's program attendance, there is no prior year data, the ratio of 2006 total children's program attendance to total library visits for the respondents in the imputation cell was multiplied by the nonrespondent's 2006 library visits. Likewise, for children's circulation, the ratio of 2006 total children's circulation to total circulation for the respondents in the imputation cell was multiplied by the nonrespondent's 2006 total circulation. Likewise for other variables.
- 11 If, for a derived variable, the variable was imputed through a derivation when checking for consistency.
- 12 If, for library visits, (F_VISITS [library visits imputation flag] > 0 and F_KIDATT [children's program attendance imputation flag] = 0) and (children's program attendance > library visits), the ratio of the nonrespondent's 2005 library visits to children's program attendance was multiplied by the nonrespondent's 2006 children's program attendance. This is tantamount to using the inverse of the ratio used in imputation flag 8 above. Likewise, for total circulation, the ratio of the nonrespondent's 2005 total circulation to children's circulation was multiplied by the nonrespondent's 2006 children's circulation. Likewise for other variables.
- 13 If, for library visits, (F_VISITS [library visits imputation flag] > 0 and F_KIDATT [children's program attendance imputation flag] = 0) and (children's program attendance > library visits), the ratio of the nonrespondent's 2004 library visits to children's program attendance was multiplied by the nonrespondent's 2006 children's program attendance. This is tantamount to using the inverse of the ratio used in imputation flag 9 above. Likewise, for total circulation, the ratio of the nonrespondent's 2004 total circulation to children's circulation was multiplied by the nonrespondent's 2006 children's circulation. Likewise for other variables.
- 14 If, for library visits, (F_VISITS [library visits imputation flag] > 0 and F_KIDATT [children's program attendance imputation flag] = 0) and (children's program attendance > library visits) and, in addition, there is no prior year data, the ratio of 2006 total library visits to total children's program attendance for the respondents in the imputation cell was multiplied by the nonrespondent's 2006 children's program attendance. This is tantamount to using the inverse of the ratio used in imputation flag 10 above. Likewise, for total circulation, the ratio of 2006 total circulation to total children's circulation for the respondents in the imputation cell was multiplied by the respondent's 2006 children's circulation. Likewise for other variables.

Appendix – G Imputation Flags and Definitions for Public Library Data File

- 15 If, for population of legal service area, the 2006 data are missing, a prior year value was used or a value was obtained from IMLS.
- 16 If, for a derived variable, the variable was imputed through a derivation during the imputation process.
- 17 If, for a derived variable, the variable was imputed through a derivation during the post-imputation verification check process.
- 18 If, for detail expenditure/revenue variables, the value was imputed by nonrespondent's 2005 ratio of the detail expenditure/revenue variables to the total expenditure/revenue variable multiplied by the 2006 total expenditure/revenue variable. Likewise for other variables.
- 19 If, for detail expenditure/revenue variables, the value was imputed by nonrespondent's 2004 ratio of the detail expenditure/revenue variables to the total expenditure/revenue variable multiplied by the 2006 total expenditure/revenue variable. Likewise for other variables.
- 20 If there were no reported data, and the missing data were not imputed (used for variables that might be imputed in future years, and for outlying areas that were partial or total nonrespondent's).
- 21 If a detail variable (e.g., salaries, total collection expenditures) was adjusted by the current year respondent mean or median ratio of the detail variable to the total.
- 22 If total staff expenditures was imputed using the nonrespondent's 2005 ratio of total staff expenditures to salaries multiplied by 2006 salaries.
- 23 If salaries was imputed using the nonrespondent's 2005 ratio of salaries to total staff expenditures multiplied by 2006 total staff expenditures.
- 24 If annual public service hours was adjusted by multiplying this year's total outlets by the ratio of 2005 annual public service hours to 2005 total outlets. This method was used when the number of total outlets changed.
- 25 If annual public service hours was adjusted by multiplying this year's total outlets by the ratio of 2004 annual public service hours to 2004 total outlets. This method was used when the number of total outlets changed from the prior year to the current year.
- 26 If loans to or loans from was imputed using the 2005 ratio of loans to/loans from or the 2005 inverse ratio multiplied by the nonrespondent's 2006 loans to or loans from.
- 27 If loans to or loans from was imputed using the 2004 ratio of loans to/loans from or the 2004 inverse ratio multiplied by the nonrespondent's 2006 loans to or loans from.
- 28 If value was obtained from reported data (CAPITAL + TOTOPEXP) for imputation purpose.
- 29 Not used.
- 30 If the same method as imputation Method 1 was used but with 2005 imputed data instead of reported data. This was done only when the imputed data used was based on past reported data.
- 31 If the same method as imputation Method 2 was used but with 2004 imputed data instead of reported data. This was done only when the imputed data used was based on past reported data.
- 32 If adjusted by 2005 response to state total.
- 33 If adjusted cell median was used.
- 34 If unadjusted cell median was used.
- 35 If 2005 data were carried forward.
- 36 If 2004 data were carried forward.

Appendix – G Imputation Flags and Definitions for Public Library Data File

- 37 If after IMLS review of imputed file a special imputation procedure was used.
- 38 If electronic users was imputed using the 2006 general public Internet terminals multiplied by the 2005 ratio of electronic users to general public Internet terminals.
- 39 If electronic users was imputed using the 2006 general public Internet terminals multiplied by the 2004 ratio of electronic users to general public Internet terminals.
- 40 If electronic users was imputed using the 2006 general public Internet terminals times the 2006 cell median ratio of electronic users to general public Internet terminals.
- 41 If total staff expenditures was imputed using the nonrespondent's 2005 ratio of total staff expenditures to total staff and multiplied by the 2006 total staff.
- 42 If total staff expenditures was imputed using the nonrespondent's 2004 ratio of total staff expenditures to total staff and multiplied by the 2006 total staff.
- 43 If total staff expenditures was imputed using the mean or median ratio of total staff expenditures to total staff and multiplied by the 2006 total staff.
- 98 Blank (reserved for future use).
- 99 If data were suppressed (to protect confidentiality of respondents) (public-use file only).

Appendix H – Imputation Flag Frequencies for Public Library Data File

See Appendix G for the imputation flag definitions and Appendix A for the record layout.

STARTDAT - IMPUTATION FLAG

F_STDAT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	9208	99.97	9208	99.97
20	3	0.03	9211	100.00

ENDDATE - IMPUTATION FLAG

F_ENDDAT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	9208	99.97	9208	99.97
20	3	0.03	9211	100.00

POPU_LSA - IMPUTATION FLAG

F_POPLSA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	9208	99.97	9208	99.97
20	3	0.03	9211	100.00

POPU_UND - IMPUTATION FLAG

F_POPUND	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	9208	99.97	9208	99.97
20	3	0.03	9211	100.00

CENTLIB - IMPUTATION FLAG

F_CENLIB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	9208	99.97	9208	99.97
20	3	0.03	9211	100.00

BRANLIB - IMPUTATION FLAG

F_BRLIB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	9208	99.97	9208	99.97
20	3	0.03	9211	100.00

BKMOB - IMPUTATION FLAG

F_BKMOB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	9208	99.97	9208	99.97
20	3	0.03	9211	100.00

MASTER - IMPUTATION FLAG

F_MASTER	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8978	97.47	8978	97.47
1	105	1.14	9083	98.61
5	94	1.02	9177	99.63
16	3	0.03	9180	99.66
17	1	0.01	9181	99.67
20	3	0.03	9184	99.71
30	18	0.20	9202	99.90
31	9	0.10	9211	100.00

Appendix H—Imputation Flag Frequencies for Public Library Data File

LIBRARIA - IMPUTATION FLAG

F_LIBRAR	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8932	96.97	8932	96.97
1	142	1.54	9074	98.51
5	55	0.60	9129	99.11
16	44	0.48	9173	99.59
17	3	0.03	9176	99.62
20	3	0.03	9179	99.65
30	25	0.27	9204	99.92
31	5	0.05	9209	99.98
35	2	0.02	9211	100.00

OTHPAID - IMPUTATION FLAG

F_OTHSTF	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8910	96.73	8910	96.73
1	204	2.21	9114	98.95
5	55	0.60	9169	99.54
17	6	0.07	9175	99.61
20	3	0.03	9178	99.64
30	24	0.26	9202	99.90
31	6	0.07	9208	99.97
35	3	0.03	9211	100.00

TOTSTAFF - IMPUTATION FLAG

F_TOTSTF	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8952	97.19	8952	97.19
16	254	2.76	9206	99.95
20	3	0.03	9209	99.98
35	2	0.02	9211	100.00

LOGGVT - IMPUTATION FLAG

F_LOGGVT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8946	97.12	8946	97.12
3	181	1.97	9127	99.09
17	3	0.03	9130	99.12
18	19	0.21	9149	99.33
20	3	0.03	9152	99.36
33	59	0.64	9211	100.00

STGVT - IMPUTATION FLAG

F_STGVT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8960	97.27	8960	97.27
3	147	1.60	9107	98.87
11	35	0.38	9142	99.25
18	19	0.21	9161	99.46
20	3	0.03	9164	99.49
33	47	0.51	9211	100.00

Appendix H—Imputation Flag Frequencies for Public Library Data File

FEDGVT - IMPUTATION FLAG

F_FEDGVT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8961	97.29	8961	97.29
3	172	1.87	9133	99.15
18	19	0.21	9152	99.36
20	3	0.03	9155	99.39
33	56	0.61	9211	100.00

OTHI NCM - IMPUTATION FLAG

F_OTHI NC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8949	97.16	8949	97.16
3	171	1.86	9120	99.01
18	19	0.21	9139	99.22
20	3	0.03	9142	99.25
33	69	0.75	9211	100.00

TOTI NCM - IMPUTATION FLAG

F_TOTI NC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8942	97.08	8942	97.08
16	266	2.89	9208	99.97
20	3	0.03	9211	100.00

SALARIES - IMPUTATION FLAG

F_SALX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	5667	61.52	5667	61.52
17	1	0.01	5668	61.54
20	3	0.03	5671	61.57
21	82	0.89	5753	62.46
99	3458	37.54	9211	100.00

BENEFIT - IMPUTATION FLAG

F_BENX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	5648	61.32	5648	61.32
8	3	0.03	5651	61.35
16	6	0.07	5657	61.42
17	82	0.89	5739	62.31
20	3	0.03	5742	62.34
21	11	0.12	5753	62.46
99	3458	37.54	9211	100.00

STAFFEXP - IMPUTATION FLAG

F_TOSTFX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	5689	61.76	5689	61.76
1	23	0.25	5712	62.01
5	21	0.23	5733	62.24
16	14	0.15	5747	62.39
20	3	0.03	5750	62.43
30	2	0.02	5752	62.45
31	1	0.01	5753	62.46
99	3458	37.54	9211	100.00

Appendix H—Imputation Flag Frequencies for Public Library Data File

PRMATEXP - IMPUTATION FLAG

F_PRMATX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8934	96.99	8934	96.99
1	94	1.02	9028	98.01
17	1	0.01	9029	98.02
18	6	0.07	9035	98.09
19	2	0.02	9037	98.11
20	3	0.03	9040	98.14
21	4	0.04	9044	98.19
30	32	0.35	9076	98.53
33	3	0.03	9079	98.57
35	132	1.43	9211	100.00

ELMATEXP - IMPUTATION FLAG

F_ELMATX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8945	97.11	8945	97.11
1	93	1.01	9038	98.12
5	76	0.83	9114	98.95
20	3	0.03	9117	98.98
21	3	0.03	9120	99.01
30	27	0.29	9147	99.31
31	46	0.50	9193	99.80
33	18	0.20	9211	100.00

OTHMATEX - IMPUTATION FLAG

F_OTMATX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8935	97.00	8935	97.00
1	102	1.11	9037	98.11
17	47	0.51	9084	98.62
20	3	0.03	9087	98.65
33	3	0.03	9090	98.69
35	121	1.31	9211	100.00

TOTEXPCO - IMPUTATION FLAG

F_TOCOLX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8949	97.16	8949	97.16
17	259	2.81	9208	99.97
20	3	0.03	9211	100.00

OTHOPEXP - IMPUTATION FLAG

F_OTHOPX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	5706	61.95	5706	61.95
16	44	0.48	5750	62.43
20	3	0.03	5753	62.46
99	3458	37.54	9211	100.00

Appendix H—Imputation Flag Frequencies for Public Library Data File

TOTOPEXP - IMPUTATION FLAG

F_TOTOPX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8863	96.22	8863	96.22
1	75	0.81	8938	97.04
2	3	0.03	8941	97.07
5	123	1.34	9064	98.40
16	116	1.26	9180	99.66
20	3	0.03	9183	99.70
30	20	0.22	9203	99.91
31	8	0.09	9211	100.00

LCAP_REV - IMPUTATION FLAG

F_LCAPRV	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8961	97.29	8961	97.29
17	230	2.50	9191	99.78
20	3	0.03	9194	99.82
21	16	0.17	9210	99.99
33	1	0.01	9211	100.00

SCAP_REV - IMPUTATION FLAG

F_SCAPRV	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8961	97.29	8961	97.29
17	227	2.46	9188	99.75
18	4	0.04	9192	99.79
20	3	0.03	9195	99.83
33	16	0.17	9211	100.00

FCAP_REV - IMPUTATION FLAG

F_FCAPRV	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8962	97.30	8962	97.30
17	227	2.46	9189	99.76
18	2	0.02	9191	99.78
20	3	0.03	9194	99.82
33	17	0.18	9211	100.00

OCAP_REV - IMPUTATION FLAG

F_OCAPRV	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8960	97.27	8960	97.27
17	248	2.69	9208	99.97
20	3	0.03	9211	100.00

CAP_REV - IMPUTATION FLAG

F_TCAPRV	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8962	97.30	8962	97.30
1	97	1.05	9059	98.35
20	3	0.03	9062	98.38
30	47	0.51	9109	98.89
33	102	1.11	9211	100.00

Appendix H—Imputation Flag Frequencies for Public Library Data File

CAPITAL - IMPUTATION FLAG

F_TCAPX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8946	97.12	8946	97.12
5	220	2.39	9166	99.51
16	42	0.46	9208	99.97
20	3	0.03	9211	100.00

BKVOL - IMPUTATION FLAG

F_BKVOL	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8973	97.42	8973	97.42
1	95	1.03	9068	98.45
5	94	1.02	9162	99.47
20	3	0.03	9165	99.50
30	27	0.29	9192	99.79
31	19	0.21	9211	100.00

EBOOK - IMPUTATION FLAG

F_EBOOK	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8873	96.33	8873	96.33
1	149	1.62	9022	97.95
20	3	0.03	9025	97.98
30	64	0.69	9089	98.68
33	122	1.32	9211	100.00

AUDIO - IMPUTATION FLAG

F_AUDIO	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8941	97.07	8941	97.07
1	137	1.49	9078	98.56
5	82	0.89	9160	99.45
20	3	0.03	9163	99.48
30	25	0.27	9188	99.75
31	23	0.25	9211	100.00

VIDEO - IMPUTATION FLAG

F_VIDEO	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8972	97.41	8972	97.41
5	235	2.55	9207	99.96
20	3	0.03	9210	99.99
33	1	0.01	9211	100.00

DB_LOC - IMPUTATION FLAG

F_DB_LOC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8383	91.01	8383	91.01
20	828	8.99	9211	100.00

DB_ST - IMPUTATION FLAG

F_DB_ST	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8667	94.09	8667	94.09
20	544	5.91	9211	100.00

Appendix H—Imputation Flag Frequencies for Public Library Data File

DB_OTH - IMPUTATION FLAG

F_DB_OTH	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8385	91.03	8385	91.03
20	826	8.97	9211	100.00

DATABASE - IMPUTATION FLAG

F_DBASE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8660	94.02	8660	94.02
1	398	4.32	9058	98.34
20	3	0.03	9061	98.37
30	44	0.48	9105	98.85
33	106	1.15	9211	100.00

SUBSCRIP - IMPUTATION FLAG

F_PRSUB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8952	97.19	8952	97.19
1	109	1.18	9061	98.37
5	85	0.92	9146	99.29
20	3	0.03	9149	99.33
30	34	0.37	9183	99.70
31	28	0.30	9211	100.00

ESUBSCRIP - IMPUTATION FLAG

F_ESUB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8820	95.76	8820	95.76
1	129	1.40	8949	97.16
5	140	1.52	9089	98.68
20	3	0.03	9092	98.71
30	119	1.29	9211	100.00

HRS_OPEN - IMPUTATION FLAG

F_HRS_OP	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	9055	98.31	9055	98.31
1	66	0.72	9121	99.02
6	76	0.83	9197	99.85
20	3	0.03	9200	99.88
30	11	0.12	9211	100.00

VISITS - IMPUTATION FLAG

F_VISITS	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8499	92.27	8499	92.27
1	209	2.27	8708	94.54
7	391	4.24	9099	98.78
14	1	0.01	9100	98.79
20	3	0.03	9103	98.83
30	67	0.73	9170	99.55
31	41	0.45	9211	100.00

Appendix H—Imputation Flag Frequencies for Public Library Data File

REFERENC - IMPUTATION FLAG

F_REFER	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8344	90.59	8344	90.59
1	298	3.24	8642	93.82
20	3	0.03	8645	93.86
30	72	0.78	8717	94.64
31	56	0.61	8773	95.24
33	438	4.76	9211	100.00

REGBOR - IMPUTATION FLAG

F_REGBOR	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8677	94.21	8677	94.21
20	533	5.79	9210	100.00

Frequency Missing = 1

TOTCIR - IMPUTATION FLAG

F_TOTCIR	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8940	97.06	8940	97.06
1	113	1.23	9053	98.28
20	3	0.03	9056	98.32
30	21	0.23	9077	98.55
31	14	0.15	9091	98.70
33	120	1.30	9211	100.00

KIDCIRCL - IMPUTATION FLAG

F_KIDCIR	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8666	94.08	8666	94.08
8	141	1.53	8807	95.61
9	52	0.56	8859	96.18
10	349	3.79	9208	99.97
20	3	0.03	9211	100.00

LOANTO - IMPUTATION FLAG

F_LOANTO	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8908	96.71	8908	96.71
20	3	0.03	8911	96.74
26	20	0.22	8931	96.96
33	280	3.04	9211	100.00

LOANFM - IMPUTATION FLAG

F_LOANFM	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8916	96.80	8916	96.80
20	3	0.03	8919	96.83
26	14	0.15	8933	96.98
33	278	3.02	9211	100.00

Appendix H—Imputation Flag Frequencies for Public Library Data File

TOTPRO - IMPUTATION FLAG

F_TOTPRO	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8903	96.66	8903	96.66
1	118	1.28	9021	97.94
2	24	0.26	9045	98.20
11	2	0.02	9047	98.22
17	19	0.21	9066	98.43
20	3	0.03	9069	98.46
21	113	1.23	9182	99.69
33	27	0.29	9209	99.98
34	2	0.02	9211	100.00

KIDPRO - IMPUTATION FLAG

F_KIDPRO	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8911	96.74	8911	96.74
1	4	0.04	8915	96.79
11	2	0.02	8917	96.81
17	140	1.52	9057	98.33
20	3	0.03	9060	98.36
33	149	1.62	9209	99.98
34	2	0.02	9211	100.00

TOTATTEN - IMPUTATION FLAG

F_TOTATT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8897	96.59	8897	96.59
1	5	0.05	8902	96.65
8	104	1.13	9006	97.77
9	20	0.22	9026	97.99
17	40	0.43	9066	98.43
20	3	0.03	9069	98.46
21	140	1.52	9209	99.98
37	2	0.02	9211	100.00

KIDATTEN - IMPUTATION FLAG

F_KIDATT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8918	96.82	8918	96.82
1	2	0.02	8920	96.84
8	86	0.93	9006	97.77
9	13	0.14	9019	97.92
10	115	1.25	9134	99.16
17	54	0.59	9188	99.75
20	3	0.03	9191	99.78
21	18	0.20	9209	99.98
34	2	0.02	9211	100.00

GPTEMS - IMPUTATION FLAG

F_GPTEMS	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	8967	97.35	8967	97.35
20	3	0.03	8970	97.38
34	2	0.02	8972	97.41
35	239	2.59	9211	100.00

Appendix H – Imputation Flag Frequencies for Public Library Data File

PI TUSR - IMPUTATION FLAG

<u>F_PITUSR</u>	<u>Frequency</u>	<u>Percent</u>	<u>Cumulative Frequency</u>	<u>Cumulative Percent</u>
0	8543	92.75	8543	92.75
16	97	1.05	8640	93.80
20	3	0.03	8643	93.83
38	543	5.90	9186	99.73
40	25	0.27	9211	100.00

Appendix I—Imputation Flags, Definitions, and Frequencies for Public Library State Summary/State Characteristics Data File

The imputation flags and definitions are listed below, followed by the frequencies. See Appendix B for the record layout.

0	All detail comprising total is reported data.
1	Some detail comprising total is imputed data.
2	All detail comprising total is imputed data.
3	Nonrespondent, not imputed (outlying areas only).
98	Blank (reserved for future use)
99	Total is suppressed (public-use file only)

POPU_LSA - IMPUTATION FLAG

F_POPLSA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	51	94.44	51	94.44
3	3	5.56	54	100.00

POPU_UND - IMPUTATION FLAG

F_POPUND	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	51	94.44	51	94.44
3	3	5.56	54	100.00

POPU_ST - IMPUTATION FLAG

F_POPST	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	51	94.44	51	94.44
3	3	5.56	54	100.00

CENTLIB - IMPUTATION FLAG

F_CENLIB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	51	94.44	51	94.44
3	3	5.56	54	100.00

BRANLIB - IMPUTATION FLAG

F_BRLIB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	51	94.44	51	94.44
3	3	5.56	54	100.00

BKMOB - IMPUTATION FLAG

F_BKMOB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	51	94.44	51	94.44
3	3	5.56	54	100.00

MASTER - IMPUTATION FLAG

F_MASTER	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	29	53.70	29	53.70
1	22	40.74	51	94.44
3	3	5.56	54	100.00

Appendix I—Imputation Flags, Definitions, and Frequencies for Public Library State Summary/State Characteristics Data File

LIBRARIA - IMPUTATION FLAG

F_LIBRAR	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	27	50.00	27	50.00
1	24	44.44	51	94.44
3	3	5.56	54	100.00

OTHPAID - IMPUTATION FLAG

F_OTHSTF	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	27	50.00	27	50.00
1	24	44.44	51	94.44
3	3	5.56	54	100.00

TOTSTAFF - IMPUTATION FLAG

F_TOTSTF	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	27	50.00	27	50.00
1	24	44.44	51	94.44
3	3	5.56	54	100.00

LOGGVT - IMPUTATION FLAG

F_LOGGVT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	26	48.15	26	48.15
1	25	46.30	51	94.44
3	3	5.56	54	100.00

STGVT - IMPUTATION FLAG

F_STGVT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	31	57.41	31	57.41
1	20	37.04	51	94.44
3	3	5.56	54	100.00

FEDGVT - IMPUTATION FLAG

F_FEDGVT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	30	55.56	30	55.56
1	21	38.89	51	94.44
3	3	5.56	54	100.00

OTHI NCM - IMPUTATION FLAG

F_OTHI NC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	28	51.85	28	51.85
1	23	42.59	51	94.44
3	3	5.56	54	100.00

TOTI NCM - IMPUTATION FLAG

F_TOTI NC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	26	48.15	26	48.15
1	25	46.30	51	94.44
3	3	5.56	54	100.00

Appendix I—Imputation Flags, Definitions, and Frequencies for Public Library State Summary/State Characteristics Data File

SALARIES - IMPUTATION FLAG

F_SALX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	23	42.59	23	42.59
1	28	51.85	51	94.44
3	3	5.56	54	100.00

BENEFIT - IMPUTATION FLAG

F_BENX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	22	40.74	22	40.74
1	29	53.70	51	94.44
3	3	5.56	54	100.00

STAFFEXP - IMPUTATION FLAG

F_TOSTFX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	22	40.74	22	40.74
1	29	53.70	51	94.44
3	3	5.56	54	100.00

PRMATEXP - IMPUTATION FLAG

F_PRMATX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	24	44.44	24	44.44
1	27	50.00	51	94.44
3	3	5.56	54	100.00

ELMATEXP - IMPUTATION FLAG

F_ELMATX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	22	40.74	22	40.74
1	29	53.70	51	94.44
3	3	5.56	54	100.00

OTHMATEX - IMPUTATION FLAG

F_OTMATX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	24	44.44	24	44.44
1	27	50.00	51	94.44
3	3	5.56	54	100.00

TOTEXPCO - IMPUTATION FLAG

F_TOCOLX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	25	46.30	25	46.30
1	26	48.15	51	94.44
3	3	5.56	54	100.00

OTHOPEXP - IMPUTATION FLAG

F_OTHOPX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	25	46.30	25	46.30
1	25	46.30	50	92.59
2	1	1.85	51	94.44
3	3	5.56	54	100.00

Appendix I—Imputation Flags, Definitions, and Frequencies for Public Library State Summary/State Characteristics Data File

TOTOPEXP - IMPUTATION FLAG

F_TOTOPX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	19	35.19	19	35.19
1	31	57.41	50	92.59
2	1	1.85	51	94.44
3	3	5.56	54	100.00

LCAP_REV - IMPUTATION FLAG

F_LCAPRV	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	27	50.00	27	50.00
1	24	44.44	51	94.44
3	3	5.56	54	100.00

SCAP_REV - IMPUTATION FLAG

F_SCAPRV	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	27	50.00	27	50.00
1	24	44.44	51	94.44
3	3	5.56	54	100.00

FCAP_REV - IMPUTATION FLAG

F_FCAPRV	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	27	50.00	27	50.00
1	24	44.44	51	94.44
3	3	5.56	54	100.00

OCAP_REV - IMPUTATION FLAG

F_OCAPRV	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	27	50.00	27	50.00
1	24	44.44	51	94.44
3	3	5.56	54	100.00

CAP_REV - IMPUTATION FLAG

F_TCAPRV	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	27	50.00	27	50.00
1	24	44.44	51	94.44
3	3	5.56	54	100.00

CAPITAL - IMPUTATION FLAG

F_TCAPX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	27	50.00	27	50.00
1	24	44.44	51	94.44
3	3	5.56	54	100.00

Appendix I—Imputation Flags, Definitions, and Frequencies for Public Library State Summary/State Characteristics Data File

BKVOL - IMPUTATION FLAG

F_BKVOL	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	26	48.15	26	48.15
1	24	44.44	50	92.59
2	1	1.85	51	94.44
3	3	5.56	54	100.00

EBOOK - IMPUTATION FLAG

F_EBOOK	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	14	25.93	14	25.93
1	36	66.67	50	92.59
2	1	1.85	51	94.44
3	3	5.56	54	100.00

AUDIO - IMPUTATION FLAG

F_AUDIO	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	23	42.59	23	42.59
1	27	50.00	50	92.59
2	1	1.85	51	94.44
3	3	5.56	54	100.00

VIDEO - IMPUTATION FLAG

F_VIDEO	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	25	46.30	25	46.30
1	25	46.30	50	92.59
2	1	1.85	51	94.44
3	3	5.56	54	100.00

DB_LOC - IMPUTATION FLAG

F_DB_LOC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	23	42.59	23	42.59
1	24	44.44	47	87.04
2	4	7.41	51	94.44
3	3	5.56	54	100.00

DB_ST - IMPUTATION FLAG

F_DB_ST	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	24	44.44	24	44.44
1	24	44.44	48	88.89
2	3	5.56	51	94.44
3	3	5.56	54	100.00

DB_OTH - IMPUTATION FLAG

F_DB_OTH	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	25	46.30	25	46.30
1	22	40.74	47	87.04
2	4	7.41	51	94.44
3	3	5.56	54	100.00

Appendix I—Imputation Flags, Definitions, and Frequencies for Public Library State Summary/State Characteristics Data File

DATABASE - IMPUTATION FLAG

F_DBASE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	29	53.70	29	53.70
1	20	37.04	49	90.74
2	2	3.70	51	94.44
3	3	5.56	54	100.00

SUBSCRIP - IMPUTATION FLAG

F_PRSUB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	25	46.30	25	46.30
1	26	48.15	51	94.44
3	3	5.56	54	100.00

ESUBSCRIP - IMPUTATION FLAG

F_ESUB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	18	33.33	18	33.33
1	31	57.41	49	90.74
2	2	3.70	51	94.44
3	3	5.56	54	100.00

HRS_OPEN - IMPUTATION FLAG

F_HRS_OP	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	30	55.56	30	55.56
1	21	38.89	51	94.44
3	3	5.56	54	100.00

VISITS - IMPUTATION FLAG

F_VISITS	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	15	27.78	15	27.78
1	36	66.67	51	94.44
3	3	5.56	54	100.00

REFERENC - IMPUTATION FLAG

F_REFERER	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	14	25.93	14	25.93
1	36	66.67	50	92.59
2	1	1.85	51	94.44
3	3	5.56	54	100.00

REGBOR - IMPUTATION FLAG

F_REGBOR	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	16	29.63	16	29.63
1	33	61.11	49	90.74
2	2	3.70	51	94.44
3	3	5.56	54	100.00

Appendix I—Imputation Flags, Definitions, and Frequencies for Public Library State Summary/State Characteristics Data File

TOTCI R - IMPUTATION FLAG

F_TOTCI R	Frequency	Percent	Cumul ative Frequency	Cumul ative Percent
0	24	44. 44	24	44. 44
1	27	50. 00	51	94. 44
3	3	5. 56	54	100. 00

KIDCI RCL - IMPUTATION FLAG

F_KIDCI R	Frequency	Percent	Cumul ative Frequency	Cumul ative Percent
0	11	20. 37	11	20. 37
1	39	72. 22	50	92. 59
2	1	1. 85	51	94. 44
3	3	5. 56	54	100. 00

LOANTO - IMPUTATION FLAG

F_LOANTO	Frequency	Percent	Cumul ative Frequency	Cumul ative Percent
0	16	29. 63	16	29. 63
1	35	64. 81	51	94. 44
3	3	5. 56	54	100. 00

LOANFM - IMPUTATION FLAG

F_LOANFM	Frequency	Percent	Cumul ative Frequency	Cumul ative Percent
0	18	33. 33	18	33. 33
1	33	61. 11	51	94. 44
3	3	5. 56	54	100. 00

TOTPRO - IMPUTATION FLAG

F_TOTPRO	Frequency	Percent	Cumul ative Frequency	Cumul ative Percent
0	19	35. 19	19	35. 19
1	32	59. 26	51	94. 44
3	3	5. 56	54	100. 00

KIDPRO - IMPUTATION FLAG

F_KIDPRO	Frequency	Percent	Cumul ative Frequency	Cumul ative Percent
0	21	38. 89	21	38. 89
1	30	55. 56	51	94. 44
3	3	5. 56	54	100. 00

TOTATTEN - IMPUTATION FLAG

F_TOTATT	Frequency	Percent	Cumul ative Frequency	Cumul ative Percent
0	19	35. 19	19	35. 19
1	32	59. 26	51	94. 44
3	3	5. 56	54	100. 00

KIDATTEN - IMPUTATION FLAG

F_KIDATT	Frequency	Percent	Cumul ative Frequency	Cumul ative Percent
0	19	35. 19	19	35. 19
1	32	59. 26	51	94. 44
3	3	5. 56	54	100. 00

Appendix I—Imputation Flags, Definitions, and Frequencies for Public Library State Summary/State Characteristics Data File

GPTERMS - IMPUTATION FLAG

F_GPTERM	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	25	46.30	25	46.30
1	26	48.15	51	94.44
3	3	5.56	54	100.00

PI TUSR - IMPUTATION FLAG

F_PI TUSR	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	46	85.19	46	85.19
16	1	1.85	47	87.04
20	3	5.56	50	92.59
38	4	7.41	54	100.00

STARTDAT - IMPUTATION FLAG

F_STDAT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	51	94.44	51	94.44
3	3	5.56	54	100.00

ENDDATE - IMPUTATION FLAG

F_ENDDAT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	51	94.44	51	94.44
3	3	5.56	54	100.00

Appendix J – Imputation Flags, Definitions, and Frequencies for Public Library Outlet Data File

The imputation flags and definitions are listed below, followed by the frequencies. See Appendix C for the record layout.

- 0–Reported
- 20–Nonrespondent, not imputed
- 35–Nonrespondent, prior-year data carried forward

SQ_FEET - IMPUTATION FLAG

F_SQ_FT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	16791	96.83	16791	96.83
20	515	2.97	17306	99.80
35	35	0.20	17341	100.00

L_NUM_BM - IMPUTATION FLAG

F_BKMOB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	17326	99.91	17326	99.91
35	15	0.09	17341	100.00

Appendix K—Frequencies and Distributions of Selected Variables on Public Library Data File

Frequencies of Categorical Variables

INTERLIBRARY RELATIONSHIP				
C_RELATN	Frequency	Percent	Cumulative Frequency	Cumulative Percent
HQ	107	1.16	107	1.16
ME	6954	75.50	7061	76.66
NO	2150	23.34	9211	100.00

HQ—Headquarters of a federation or cooperative
 ME—Member of a federation or cooperative
 NO—Not a member of a federation or cooperative
 M—Missing (unknown, not reported)

LEGAL BASIS				
C_LEGBAS	Frequency	Percent	Cumulative Frequency	Cumulative Percent
CC	113	1.23	113	1.23
CI	4872	52.89	4985	54.12
CO	907	9.85	5892	63.97
LD	1319	14.32	7211	78.29
MJ	310	3.37	7521	81.65
NL	47	0.51	7568	82.16
NP	1371	14.88	8939	97.05
OT	90	0.98	9029	98.02
SD	182	1.98	9211	100.00

CC—City/County
 CI—Municipal Government (city, town, or village)
 CO—County/Parish
 LD—Library District
 MJ—Multi-jurisdictional
 NL—Native American Tribal Government
 NP—Non-profit Association or Agency
 SD—School District
 OT—Other
 M—Missing (unknown, not reported)

ADMINISTRATIVE STRUCTURE				
C_ADMIN	Frequency	Percent	Cumulative Frequency	Cumulative Percent
MA	132	1.43	132	1.43
MO	1630	17.70	1762	19.13
SO	7449	80.87	9211	100.00

MA—Administrative Entity with multiple direct service outlets where administrative offices are separate
 MO—Administrative Entity with multiple direct service outlets where administrative offices are not separate
 SO—Single Outlet Administrative Entity
 M—Missing (unknown, not reported)

FSCS PUBLIC LIBRARY				
C_FSCS	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N	280	3.04	280	3.04
Y	8931	96.96	9211	100.00

Y—Yes
 N—No

Appendix K—Frequencies and Distributions of Selected Variables on Public Library Data File

GEOCODE	GEOGRAPHIC CODE			
	Frequency	Percent	Cumulative Frequency	Cumulative Percent
CI 1	3180	34.52	3180	34.52
CI 2	1465	15.90	4645	50.43
CO1	1124	12.20	5769	62.63
CO2	491	5.33	6260	67.96
MA1	12	0.13	6272	68.09
MA2	30	0.33	6302	68.42
MC1	133	1.44	6435	69.86
MC2	37	0.40	6472	70.26
OTH	2265	24.59	8737	94.85
SD1	432	4.69	9169	99.54
SD2	42	0.46	9211	100.00

CI1—Municipal Government (city, town, or village) (exactly)
 CI2—Municipal Government (city, town, or village) (most nearly)
 CO1—County/Parish (exactly)
 CO2—(County/Parish) (most nearly)
 MA1—Metropolitan Area (exactly)
 MA2—Metropolitan Area (most nearly)
 MC1—Multi-County (exactly)
 MC2—Multi-County (most nearly)
 SD1—School District (exactly)
 SD2—School District (most nearly)
 OTH—Other
 M—Missing (unknown, not reported)

LSABOUND	LSA BOUNDARY CHANGE FROM PY			
	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N	9068	98.45	9068	98.45
Y	143	1.55	9211	100.00

Y—Yes
 N—No

STARTDAT	REPORTING PERIOD START DATE			
	Frequency	Percent	Cumulative Frequency	Cumulative Percent
01/01/2005	286	3.10	286	3.10
01/01/2006	3717	40.35	4003	43.46
02/01/2005	1	0.01	4004	43.47
03/01/2005	14	0.15	4018	43.62
04/01/2005	127	1.38	4145	45.00
04/01/2006	1	0.01	4146	45.01
04/16/2005	1	0.01	4147	45.02
05/01/2005	205	2.23	4352	47.25
06/01/2005	52	0.56	4404	47.81
07/01/2005	3643	39.55	8047	87.36
08/01/2005	13	0.14	8060	87.50
09/01/2005	41	0.45	8101	87.95
10/01/2004	11	0.12	8112	88.07
10/01/2005	1081	11.74	9193	99.80
11/01/2004	1	0.01	9194	99.82
11/01/2005	5	0.05	9199	99.87
12/01/2004	8	0.09	9207	99.96
12/01/2005	1	0.01	9208	99.97
M	3	0.03	9211	100.00

M—Missing (unknown, not reported)

Appendix K—Frequencies and Distributions of Selected Variables on Public Library Data File

ENDDATE	REPORTING PERIOD END DATE		Cumulative	
	Frequency	Percent	Frequency	Percent
01/31/2006	1	0.01	1	0.01
02/28/2006	14	0.15	15	0.16
03/31/2006	127	1.38	142	1.54
04/15/2006	1	0.01	143	1.55
04/30/2006	205	2.23	348	3.78
05/31/2006	52	0.56	400	4.34
06/30/2006	3644	39.56	4044	43.90
07/31/2006	13	0.14	4057	44.05
08/31/2006	41	0.45	4098	44.49
09/30/2005	11	0.12	4109	44.61
09/30/2006	1081	11.74	5190	56.35
10/31/2005	1	0.01	5191	56.36
10/31/2006	5	0.05	5196	56.41
11/30/2005	8	0.09	5204	56.50
11/30/2006	1	0.01	5205	56.51
12/31/2005	286	3.10	5491	59.61
12/31/2006	3717	40.35	9208	99.97
M	3	0.03	9211	100.00

M—Missing (unknown, not reported)

OBereg	OBE REGION CODE		Cumulative	
	Frequency	Percent	Frequency	Percent
01	1298	14.09	1298	14.09
02	1561	16.95	2859	31.04
03	1878	20.39	4737	51.43
04	1630	17.70	6367	69.12
05	1112	12.07	7479	81.20
06	852	9.25	8331	90.45
07	392	4.26	8723	94.70
08	485	5.27	9208	99.97
09	3	0.03	9211	100.00

00—U. S. Service Schools
 01—New England (CT ME MA NH RI VT)
 02—Mid East (DE DC MD NJ NY PA)
 03—Great Lakes (IL IN MI OH WI)
 04—Plains (IA KS MN MO NE ND SD)
 05—Southeast (AL AR FL GA KY LA MS NC SC TN VA WV)
 06—Southwest (AZ NM OK TX)
 07—Rocky Mountains (CO ID MT UT WY)
 08—Far West (AK CA HI NV OR WA)
 09—Outlying Areas (AS GU MP PR VI)

RSTATUS	RESPONDENT STATUS		Cumulative	
	Frequency	Percent	Frequency	Percent
1	6617	71.84	6617	71.84
2	2361	25.63	8978	97.47
3	3	0.03	8981	97.50
4	230	2.50	9211	100.00

1—Respondent, with no imputed data
 2—Respondent, with both reported and imputed data
 3—Nonrespondent, not imputed
 4—Nonrespondent with imputed data

Appendix K—Frequencies and Distributions of Selected Variables on Public Library Data File

STATSTRU	STRUCTURE CHANGE CODE		Cumulative Frequency	Cumulative Percent
	Frequency	Percent		
00	9170	99.55	9170	99.55
01	3	0.03	9173	99.59
02	17	0.18	9190	99.77
04	4	0.04	9194	99.82
05	1	0.01	9195	99.83
08	4	0.04	9199	99.87
09	2	0.02	9201	99.89
13	10	0.11	9211	100.00

00—No change from last year
 01—Existing Administrative Entity or Outlet absorbs another Administrative Entity or Outlet
 02—Newly created Administrative Entity or Outlet
 03—(reserved)
 04—Move Outlet to a newly created Administrative Entity
 05—Merge two or more Administrative Entities or Outlets to form a new Administrative Entity or Outlet
 06—(reserved)
 07—(reserved)
 08—Restored a closed Administrative Entity or Outlet record
 09—Restored an incorrectly deleted Administrative Entity or Outlet
 10—(reserved)
 11—Outlet moved to a different previously existing Administrative Entity
 12—(reserved)
 13—Add an existing Administrative Entity or Outlet not previously reported

STATNAME	NAME CHANGE CODE		Cumulative Frequency	Cumulative Percent
	Frequency	Percent		
00	8946	97.12	8946	97.12
06	79	0.86	9025	97.98
14	186	2.02	9211	100.00

00—No change from last year
 06—Official name change
 14—Minor name change

STATADDR	ADDRESS CHANGE CODE		Cumulative Frequency	Cumulative Percent
	Frequency	Percent		
00	8660	94.02	8660	94.02
07	143	1.55	8803	95.57
15	408	4.43	9211	100.00

00—No change from last year
 07—Moved to a new location
 15—Minor address change

Appendix K—Frequencies and Distributions of Selected Variables on Public Library Data File

Distributions of Continuous Variables

Variable	Label	N	Mean	Std Dev	Minimum	Maximum
POPU_LSA	POPULATION OF LSA	9,208	31,772.59	125,597.60	20.00	3,976,071.00
POPU_UND	UNDUPLICATED POP OF LSA	9,208	31,352.43	125,063.42	20.00	3,976,071.00
CENTLIB	# OF CENTRAL LIBRARIES	9,208	0.98	0.13	0.00	1.00
BRANLIB	# OF BRANCH LIBRARIES	9,208	0.82	3.48	0.00	89.00
BKMOB	# OF BOOKMOBILES	9,208	0.09	0.36	0.00	10.00
MASTER	ALA-MLS	9,208	3.43	15.04	0.00	547.90
LIBRARI A	TOTAL LIBRARIANS	9,208	5.02	16.27	0.00	547.90
OTHPAID	ALL OTHER PAID STAFF	9,208	10.24	43.22	0.00	2,187.89
TOTSTAFF	TOTAL PAID EMPLOYEES	9,208	15.25	58.44	0.00	2,735.79
LOGGVT	LOCAL GOVERNMENT REVENUE	9,208	912,605.50	3,978,749.81	0.00	124,392,347.00
STGVT	STATE GOVERNMENT REVENUE	9,208	102,405.28	912,656.75	0.00	48,307,419.00
FEDGVT	FEDERAL GOVERNMENT REVENUE	9,208	5,437.88	53,391.75	0.00	2,717,248.00
OTHNCM	OTHER OPERATING REVENUE	9,208	96,799.88	1,044,607.68	0.00	89,688,756.00
TOTNCM	TOTAL OPERATING REVENUE	9,208	1,117,248.54	5,067,639.62	0.00	237,811,734.00
SALARIES	SALARIES & WAGES EXP	5,750	830,256.48	2,976,216.41	418.00	111,599,910.00
BENEFIT	EMPLOYEE BENEFITS	5,750	251,921.69	1,013,921.03	0.00	41,437,411.00
STAFFEXP	TOTAL STAFF EXP	5,750	1,082,178.17	3,942,215.26	469.00	153,037,321.00
PRMATEXP	OP EXP FOR PRINT MAT	9,208	97,788.44	475,312.14	0.00	26,555,658.00
ELMATEXP	OP EXP FOR ELECTRONIC MAT	9,208	13,526.24	75,098.99	0.00	2,369,521.00
OTHMATEX	OP EXP FOR OTHER MAT	9,208	25,765.25	130,134.74	0.00	4,293,644.00
TOTEXPCO	TOTAL COLLECTION EXP	9,208	137,079.92	621,047.72	0.00	26,650,776.00
OTHOPEXP	OTHER OPERATING EXP	5,750	343,818.14	1,342,829.32	0.00	52,633,251.00
TOTOPEXP	TOTAL OPERATING EXP	9,208	1,042,090.34	4,787,575.56	61.00	232,321,348.00
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	9,208	81,072.58	834,968.66	0.00	44,545,435.00
SCAP_REV	STATE GOVT CAPITAL REVENUE	9,208	9,923.90	184,510.41	0.00	10,103,707.00
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	9,208	1,712.86	54,011.47	0.00	4,592,586.00
OCAP_REV	OTHER CAPITAL REVENUE	9,208	31,269.70	672,183.80	0.00	42,003,870.00
CAP_REV	TOTAL CAPITAL REVENUE	9,208	123,979.05	1,129,727.50	0.00	44,545,435.00
CAPITAL	TOTAL CAPITAL EXPENDITURES	9,208	124,196.65	920,298.37	0.00	40,347,166.00
BKVOL	PRINT MATERIALS	9,208	87,667.92	362,289.91	0.00	20,735,254.00
EBOOK	ELECTRONIC BOOKS	9,208	1,229.54	5,070.91	0.00	215,282.00
AUDIO	AUDIO	9,208	4,628.16	23,822.10	0.00	1,341,614.00
VIDEO	VIDEO	9,208	4,767.91	19,311.90	0.00	768,550.00
DB_LOC	LOCAL LICENSED DATABASES	8,383	6.55	35.38	0.00	1,618.00
DB_ST	STATE LICENSED DATABASES	8,667	21.15	17.32	0.00	317.00
DB_OTH	OTHER LICENSED DATABASES	8,385	3.94	25.26	0.00	2,000.00
DATABASE	TOTAL LICENSED DATABASES	9,208	32.25	128.47	0.00	11,352.00
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	9,208	199.34	1,163.20	0.00	90,047.00
ESUBSCRIP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	9,208	7.40	181.59	0.00	9,761.00
HRS_OPEN	PUBLIC SERV HRS/YR	9,208	3,947.19	8,354.79	20.00	247,052.00
VISITS	LIBRARY VISITS	9,208	150,344.49	559,951.62	6.00	15,181,566.00
REFERENC	REFERENCE TRANS	9,208	32,035.84	194,881.74	0.00	8,129,928.00
REGBOR	REGISTERED BORROWERS	8,678	18,659.29	78,975.27	0.00	2,712,535.00
TOTCIR	TOTAL CIRCULATION	9,208	228,229.04	909,373.61	19.00	20,478,447.00
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	9,208	79,077.30	312,170.77	0.00	7,333,463.00
LOANTO	LOAN TO	9,208	4,745.96	19,600.04	0.00	991,692.00
LOANFM	LOAN FROM	9,208	4,675.38	18,340.66	0.00	789,640.00
TOTPRO	TOTAL LIBRARY PROGRAMS	9,208	329.39	1,096.32	0.00	36,503.00
KIDPRO	TOTAL KIDS PROGRAMS	9,208	233.51	765.34	0.00	21,137.00
TOTATTEN	TOTAL PROGRAM ATTENDANCE	9,208	8,170.54	27,289.39	0.00	769,980.00
KIDATTEN	KIDS PROGRAM ATTENDANCE	9,208	6,252.87	20,639.70	0.00	594,622.00
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	9,208	21.34	73.71	0.00	2,631.00
PI TUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	9,208	36,323.32	155,997.81	0.00	4,925,870.00

Note: Fields coded with -1 (nonresponse) and fields with suppressed data were excluded from the distributions.

Appendix L—Frequencies of Selected Variables on State Summary/State Characteristics Data File

REPORTING PERIOD START DATE

STARTDAT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
01/2005	4	7.41	4	7.41
01/2006	12	22.22	16	29.63
02/2005	1	1.85	17	31.48
03/2005	1	1.85	18	33.33
04/2005	1	1.85	19	35.19
05/2004	1	1.85	20	37.04
07/2005	25	46.30	45	83.33
10/2005	5	9.26	50	92.59
12/2004	1	1.85	51	94.44
M	3	5.56	54	100.00

M—Missing (unknown, not reported)

REPORTING PERIOD END DATE

ENDDATE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
06/2006	23	42.59	23	42.59
09/2006	7	12.96	30	55.56
12/2006	21	38.89	51	94.44
M	3	5.56	54	100.00

M—Missing (unknown, not reported)

OBE REGION CODE

OBereg	Frequency	Percent	Cumulative Frequency	Cumulative Percent
01	6	11.11	6	11.11
02	6	11.11	12	22.22
03	5	9.26	17	31.48
04	7	12.96	24	44.44
05	12	22.22	36	66.67
06	4	7.41	40	74.07
07	5	9.26	45	83.33
08	6	11.11	51	94.44
09	3	5.56	54	100.00

01—New England (CT ME MA NH RI VT)
 02—Mid East (DE DC MD NJ NY PA)
 03—Great Lakes (IL IN MI OH WI)
 04—Plains (IA KS MN MO NE ND SC)
 05—Southeast (AL AR FL GA KY LA MS NC SC TN VA WV)
 06—Southwest (AZ NM OK TX)
 07—Rocky Mountains (CO ID MT UT WY)
 08—Far West (AK CA HI NV OR WA)
 09—Outlying Areas (AS GU MP PR VI)

Appendix M—Frequencies and Distributions of Selected Variables on Public Library Outlet Data File

Frequencies of Categorical Variables

OUTLET TYPE

C_OUT_TY	Frequency	Percent	Cumulative Frequency	Cumulative Percent
BM	2	0.01	2	0.01
BR	7553	43.56	7555	43.57
BS	734	4.23	8289	47.80
CE	9052	52.20	17341	100.00

CE—Central Library
BR—Branch Library
BS—Bookmobile(s)
BM—Books-by-Mail Only

METROPOLITAN STATUS

C_MSA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
CC	3029	17.47	3029	17.47
M	7	0.04	3036	17.51
NC	5909	34.08	8945	51.58
NO	8396	48.42	17341	100.00

CC—Central City
NC—Metropolitan Area, but not within central city limits
NO—Not in a Metropolitan Area
M—Missing (unknown, not reported)

STRUCTURE CHANGE CODE

STATSTRU	Frequency	Percent	Cumulative Frequency	Cumulative Percent
00	17163	98.97	17163	98.97
01	2	0.01	17165	98.99
02	135	0.78	17300	99.76
04	2	0.01	17302	99.78
08	6	0.03	17308	99.81
09	2	0.01	17310	99.82
11	14	0.08	17324	99.90
13	17	0.10	17341	100.00

00—No change from last year
01—Existing Administrative Entity or Outlet absorbs another Administrative Entity or Outlet
02—Newly created Administrative Entity or Outlet
03—(reserved)
04—Move Outlet to a newly created Administrative Entity
05—Merge two or more Administrative Entities or Outlets to form a new Administrative Entity or Outlet
06—(reserved)
07—(reserved)
08—Restored a closed Administrative Entity or Outlet record
09—Restored an incorrectly deleted Administrative Entity or Outlet
10—(reserved)
11—Outlet moved to different previously existing Administrative Entity
12—(reserved)
13—Add an existing Administrative Entity or Outlet not previously reported

NAME CHANGE CODE

STATNAME	Frequency	Percent	Cumulative Frequency	Cumulative Percent
00	17079	98.49	17079	98.49
06	150	0.87	17229	99.35
14	112	0.65	17341	100.00

00—No change from last year
06—Official name change
14—Minor name change

Appendix M—Frequencies and Distributions of Selected Variables on Public Library Outlet Data File

ADDRESS CHANGE CODE

STATADDR	Frequency	Percent	Cumulative Frequency	Cumulative Percent
00	16673	96.15	16673	96.15
07	213	1.23	16886	97.38
15	455	2.62	17341	100.00

00—No change from last year
 07—Moved to a new location
 15—Minor address change

Distributions of Continuous Variables

Variable	Label	N	Mean	Std Dev	Minimum	Maximum
SQ_FEET	SQUARE FOOTAGE OF OUTLET	16,090	11,080.76	24,519.18	12.00	970,000.00
L_NUM_BM	NUMBER OF BOOKMOBILES IN BOOKMOBILE SERV	17,341	0.05	0.25	0.00	10.00

Note: Fields coded with -1 (nonresponse) and fields with suppressed data were excluded from the distributions.