



Webinar for Potential Museum Reviewers

Office of Museum Services, IMLS



Who We Are & What We Do



INSTITUTE *of*
Museum and **Library**
SERVICES



Office of Museum Services

Grant Application Review Process

Steps for Grant Application Review

Grant applications submitted through Grants.gov

Museum colleagues and other professionals submit a Museum Professional Form through the IMLS website

Peer reviewers assess grant applications

IMLS Director makes final award decisions

Applicants receive anonymized comments and scores from peer reviewers



Office of Museum Services Peer Review

Field Reviewers	Panel Reviewers
Assess applications at home/work	Assess applications at home/work
Work independently	Discuss applications at a panel reviewer meeting

Both Field and Panel Reviewers
Provide scores and comments for applications
Eligible to receive honoraria
Serve for a period of 3 to 5 weeks



Who can serve as a Reviewer?

Reviewers come from many backgrounds!

- Museum professionals
- Cultural institution experts
- Museum community engagement experts
- Consultants to the museum field
- Scholars and Researchers
- Conservators
- Previous OMS grant awardees
- And more!



The Reviewer Experience

- "The whole process was clear, efficient, and enjoyable. I always learn so much."
- "All of my staff have been reviewers for IMLS, because it's one of the best professional development opportunities, I feel, for them to be engaged in."
- "Thank you again for a wonderful experience on the reviewer panel today. I feel so lucky to have had this opportunity, and as always, I learned so much from all of you."
- "I enjoyed the panel discussions today and learning from one another. I always find wonderful value in collegial discussions around these grant panels. Thank you for the collaborative spirit and the willingness to hear differences. I learned a great deal along the way from each of you."

How to Apply

If you're interested in becoming a museum reviewer...

- Submit your information and your resume online at: <https://www.imls.gov/grants/become-reviewer/museum>
- Check out the OMS grant programs on our website: <https://www.imls.gov/grants/grant-programs>
- Read resources provided for reviewers on our website: <https://www.imls.gov/grants/peer-review/reviewer-resources/museum-reviewer-resources>

The screenshot shows a web browser window with the URL <https://www.imls.gov/grants/become-reviewer/museum>. The page header includes the IMLS logo and navigation links: About, Grants, Our Work, Data, News, and Contact. Below the header, a breadcrumb trail reads: Home > Grants > Peer Review > Museum Professional Form. The main heading is "Museum Reviewers". On the left, a sidebar menu lists: Grant Programs, Apply for a Grant, Manage Your Award, Search Awarded Grants, Peer Review (selected), Reviewer Resources, Library Professional Form, and Museum Professional Form. The main content area displays the "Museum Professional Form" with a "Personal Information" section. The form includes fields for Prefix, First, Middle, and Last (all marked with an asterisk to indicate they are required). Below these are dropdown menus for Organization, Organization Type (select one), and Operating Budget (select one). A note at the top of the form states "* Indicates required field".

Screenshot of Museum Professional Form on IMLS website



You've Applied! What Comes Next?

- If you are matched with a review group, a staff member from the Office of Museum Services will contact you to confirm your availability.
- Please send any questions you may have to our office reviewer mailbox at: imls-museumreviewers@imls.gov



Thank you!